

**PENN FOREST TOWNSHIP
BOARD OF SUPERVISORS
2010 STATE ROUTE 903
JIM THORPE, PA 18229**

SPECIAL MEETING MINUTES

MONDAY, MARCH 16, 2016

A Special Meeting of the Penn Forest Township Board of Supervisors was held at Penn Forest Township Municipal Building, 2010 State Route 903, Jim Thorpe, Pa.

PLEDGE OF ALLEGIANCE:

Chairman Warren Reiner asked that all in attendance stand and recite the "Pledge of Allegiance".

CALL TO ORDER:

Supervisor Warren Reiner called the meeting to order at 10:00AM; Roll Call by Township Secretary

Members:	Warren Reiner, Chairman Philip Shedaker, Vice-Chairman Judith Knappenberger, Supervisor (by phone) Christine Fazio, Supervisor Scott Lignore, Supervisor
Solicitor:	Thomas S. Nanovic---Solicitor
Office Staff:	Susan K. Gibiser---Twp. Secretary

A. PUBLIC COMMENTS: None at this meeting

B. PFT PARK AND RECREATION UPDATE

1) DISCUSSION AND AWARDED OF PHASE II PARK PROJECT

Gregg Pavlick from BIA recommended to the BOS to award Phase II of the park project to Custom Contracting for the bid amount of \$1,097,379.00; **ADD ALT #1** (one add't Tennis Court) for \$35,000.00; **ALT #2** (install sod in BB field) is included in the base bid; **ALT#3** (remove the sod from BB field) is included in the base bid. Gregg stated BIA has reviewed all of the paperwork, bid bond and references. All the official documents are in compliance, bid bonds are correct and all of the references were good. Vice-Chairman Shedaker asked Gregg if ALT #1 could be added to the bid at a later date. Gregg recommended adding the extra tennis now when awarding the bid at this meeting since the price is \$35,000.00 would hold with the bid. If the Board would add it during the project, the price would most likely not be the same. The Board could always delete it at a later date, just not recommended to add it at a later date. There were some questions from the Board whether to add the extra tennis court due to if it would be used by the public, schools and other organizations. Other questions from the Board were concerns of facilities of restrooms, concession stands, and pavilions. Supervisor Lignore stated he has talked with the Vo-tech concerning building some of these items for the township and he will contact them and ask someone to attend the Park & Recreation meeting to discuss. Gregg stated BIA would be able oversee any of these future building projects to make sure all building codes, specs and any issues other are done properly.

MOTION made by Vice-Chairman Shedaker, Second by Supervisor Lignore to **AWARD** Phase II of the PFT Park Project to Custom Contractors, 174 Freeman Falls Road, Acme, PA; at the bid price of \$1,097,379.00 and include ALT#1 (add't tennis court) at the price of \$35,000.00; include ALT #2 and ALT #3.

ROLL CALL: CF-Yes, JK-Yes, SL-Yes, PS-Yes, WR-Yes **MOTION PASSED**

Vice-Chairman Shedaker stated to the Board the Park & Recreation Committee will start their monthly meetings for 2016 on March 21st at 6:00pm. He asked Tom Nanovic attend the March meeting since there will be a lot of new agenda items to be discussed concerning the park, such as concession stands funds, rules for using the park, organizations using the parks and many other questions of concerns that might need Tom's legal advice. The BOS agreed.

MOTION made by Vice-Chairman Shedaker, Second by Supervisor Lignore to have solicitor, Tom Nanovic attend the Park & Recreation Committee meeting on Monday, March 21, 2016 at 6:00pm.

ROLL CALL: CF-Yes, JK-Yes, SL-Yes, PS-Yes, WR-Yes **MOTION PASSED**

Gregg Palick stated to the BOS since he is not familiar with Custom Contractors, he would like to suggest to the Board to have BIA perform a weekly inspection on the park project which would be about 10 hours a week during the grading session and about 20 hours a week during the building session at the rate of \$55.00 per/hr with a maximum of \$4,000.00 a month. The BOS agreed and stated to Gregg to write up a contract stating the hours and rate which the Board will have on the April meeting agenda.

BEING NO FURTHER BUSINESS, MEETING WAS ADJOURNED AT 10:35 A.M.

Motion made by Chairman Reiner, Second by Supervisor Fazio to adjourn the meeting.

ROLL CALL: CF-Yes, JK-Yes, SL-Yes, PS-Yes, WR-Yes **MOTION PASSED**

**SUSAN K. GIBISER
SECRETARY
PENN FOREST TOWNSHIP**

**WARREN R. REINER
CHAIRMAN, BOARD OF SUPERVISORS
PENN FOREST TOWNSHIP**