

**PENN FOREST TOWNSHIP
BOARD OF SUPERVISORS
2010 STATE ROUTE 903
JIM THORPE, PA 18229**

MEETING MINUTES

June 6, 2016

The Regular Monthly Meeting of the Penn Forest Township Board of Supervisors is being held at Penn Forest Township Municipal Building, 2010 State Route 903, Jim Thorpe, Pa.

SWEARING IN OF NEWLY APPOINTED TOWNSHIP SUPERVISOR ROGER MECKES PRIOR TO THE EXECUTIVE SESSION

PLEDGE OF ALLEGIANCE:

Chairman Warren Reiner asked that all in attendance stand and recite the "Pledge of Allegiance".

CALL TO ORDER:

Chairman Warren Reiner called the meeting to order; Roll Call by Township Secretary:

Members: Warren Reiner, Chairman
Judith Knappenberger, Supervisor (by phone)
Christine Fazio, Supervisor
Scott Lignore, Supervisor
Roger Meckes, Supervisor

Office Staff: Susan K. Gibiser---Twp. Secretary
Solicitor: Thomas S. Nanovic---Solicitor

A. EXECUTIVE SESSION: Held prior to meeting at 6:30-7:00pm; Legal & Personnel matters
**SWEARING IN OF NEWLY APPOINTED TOWNSHIP SUPERVISOR ROGER MECKES
PRIOR TO THE EXECUTIVE SESSION**

Prior to the start of the meeting, Chairman Reiner made the following motion.

MOTION was made by Chairman Reiner to nominate Supervisor Fazio as Vice-Chairman; Motion was second by Supervisor Lignore.

ROLL CALL: CF-Abstained; JK-YES; SL-YES; RM-YES; WR-YES; MOTION PASSED

B. PUBLIC COMMENTS:

Neil Goldman---asked the Board about if he could have a controlled burn and who does he contact; the Board stated he needs to call the non-emergency number for Carbon County.

There were a total of thirteen (13) public comments concerning the proposed wind farm project. Many people provided their names; some did not, they stated their comments to the BOS.

Philip Nilsen—stated property values will decrease and didn't understand why the Board isn't doing anything to stop this project.

Joe McCormick—stated he doesn't understand why the Board of Supervisor's cannot comment concerning this project; he researched about Board members not being able to comment about ongoing projects and he feels that is not true.

Wayne Bialy--stated Bethlehem Water Authority is not properly zoned for this type of project; they are in an area for the protected water shed, that is their main concern; doesn't understand why this owner would be interested in this type of project on their property.

Bill Mauro—stated there is a Facebook page concerning this project "Say No to the Wind Farm Project" and residents are expressing their thoughts, concerns and objections about this project. The Board should review the comments and concerns of the township residents.

Joe Kunkle—stated the company "Atlantic Wind" started a project back in 2013 for communications towers; he asked the Board about those meeting minutes and about that project. Tom Nanovic stated he could submit a RTK request to the township secretary and he can get copies of meeting minutes from the BOS meetings, Planning Commission meeting and any other documents the township has on file for 2013 for that project.

Marcus Lawrence—stated some of the BOS meeting minutes, Planning Commission meeting minutes are not on the township website; where can he obtain copies of all these meeting minutes that includes public comments; he asked if all meeting minutes include public comments; the BOS and the Township Secretary stated all BOS meeting minutes include public comments; PC meeting usually don't have public comments since no one usually attend.

Hank Orlandini—stated the BOS voted for communication towers several years ago and that project now leads to a project of wind turbines and the residents were not aware of this outcome.

_____--asked the BOS if any of them have seen the actual wind towers; he invited each board member to go with him or to go on their own to see what the wind turbines towers look like in person. Tom Nanovic stated to him that the BOS cannot do go with him to look at the turbines; Tom also advised the BOS that they should not even go on their own, as this would not be a good idea if anything would come in front of the Board at a later day that would need to be voted upon.

Mike Veron—asked the BOS if anyone attended the ZHB hearing at the fire company; The BOS stated "no" and Tom Nanovic stated the BOS is generally not permitted to attend ZHB hearings; He stated the BOS should check out the company for the wind turbines as they are not a good company, there are several lawsuits against the company.

Jack—asked Tom Nanovic if he could answer a question; Tom stated, it depends on the question; he asked "who is going to stand up for the residents and people of Penn Forest Township to fight this project?"

Kathrine—stated she didn't understand why the BOS is even thinking about allowing this type of project to be built here in PFT and would hope the BOS is using their position to serve the residents.

C. MEETING MINUTES:

(1) BOS REGULAR MEETING MINUTES FROM MAY 2, 2016

MOTION made by Chairman Reiner, Second by Supervisor Lignore to approve the BOS Meeting Minutes from May 2, 2016

ROLL CALL: CF-YES; JK-YES; SL-YES; RM-YES; WR-YES; **MOTION PASSED**

(2) SPECIAL MEETING MINUTES FROM MAY 18, 2016

MOTION made by Chairman Reiner, Second by Vice-Chairman Fazio to approve the Special Meeting Minutes from May 18, 2016

ROLL CALL: CF-YES; JK-YES; SL-YES; RM-YES; WR-YES; **MOTION PASSED**

D. SECRETARY:

(1) ACKNOWLEDGE CORRESPONDENCE RECEIVED FROM MAY 2016

A Letter was received from Thomas Williams from Dolon-Jones-Martino American Legion Post 304 requesting PFT Volunteer Fire Co. #1 and Co. #2 fire-police to assist on Saturday, July 2nd (Rain date-Sunday July 3rd) for the Stay-At-Home Festival at the Memorial Park in Jim Thorpe.

MOTION made by Chairman Reiner, Second by Supervisor Meckes to **allow** the PFT Co. #1 and Co. #1 fire police to assist the American Legion Post 304 at the Stay-At-Home Festival on Saturday, July 2nd or Sunday, July 3rd.

ROLL CALL: CF-YES; JK-YES; SL-YES; RM-YES; WR-YES; **MOTION PASSED**

E. TREASURER’S REPORT:

(a) MAUCH CHUNK TRUST COMPANY (Statement balance as of 05/31/2016)

Township General Fund:	\$ 2,683,151.93	State Liquid Fuels Fund:	\$ 310,225.61
Capital Reserve Fund:	\$ 134,401.87	Sanitation Fund:	\$ 775,584.39
Septic Fund:	\$ 246,815.27	Park/Recreation:	\$ 1,840,777.91
SALDO	\$ 9,209.53	Payroll:	\$ 7,283.81
TOTAL:			\$ 6,007,450.32

(b) PENNSYLVANIA LOCAL GOVERNMENT INVESTMENT TRUST (as of 05/31/2016)

Acct # ending 2021:	(Investment/Money Market)	\$ 1,021,034.44
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(c) JIM THORPE NEIGHBORHOOD BANK – Certificates of Deposit (As of 05/31/2016)

Account Ending:	1495	-	\$ 102,479.92
	1710	-	\$ 104,079.46
	0064	-	\$ 101,506.46
TOTAL:			\$ 308,065.84

TOTAL FUNDS ON DEPOSIT: \$ 7,336,550.60

1) **MOTION** made by Chairman Reiner, Second by Supervisor Lignore to accept Treasurer's Report for May 2016 (Subject to Audit)

ROLL CALL: CF-YES; JK-YES; SL-YES; RM-YES; WR-YES; **MOTION PASSED**

2) PAYMENT OF THE BILLS FOR MAY 2016

MOTION made by Chairman Reiner, Second by Vice-Chairman Fazio to pay the bills for May

ROLL CALL: CF-YES; JK-YES; SL-YES; RM-YES; WR-YES; **MOTION PASSED**

F. NEW BUSINESS:

WARREN REINER, CHAIRMAN

1) OPENING OF BIDS FOR THE 2016 SEAL COATING PROJECT

The bids submitted and results are as follows; Tom Nanovic reviewed all bid documents submitted to make sure everything was in order prior to the Board’s motion.

NAME	Sgl Bituminous Seal Coat	4” Dbl Yellow Line	Total Bid
Shiffer Bituminous	\$1.45 / \$30,277.45	\$.34 / \$2,607.80	\$ 32,885.25
AMS, LLC	\$1.623 / \$33,889.86	\$.36 / \$2,761.20	\$ 36,651.06
Papillion & Moyer	\$2.73 / \$57,005.00	\$.89 / \$6,826.30	\$ 63,831.30

MOTION made by Chairman Reiner, Second by Supervisor Lignore to accept the bid from **Shiffer Bituminous** for the 2016 Sealed Coat Project for the bid price of \$32,885.25

ROLL CALL: CF-YES; JK-YES; SL-YES; RM-YES; WR-YES; **MOTION PASSED**

2) OPENING OF BIDS FOR THE 2016 PAVING PROJECT

The bids submitted and results are as follows; Tom Nanovic reviewed all bid documents submitted to make sure everything was in order prior to the Board’s motion.

NAME	Material: 341 Tons 511 Tons	4” Dbl Yellow Line	Total Bid
Shiffer Bituminous	\$80.80 / \$27,552.80 \$72.70 / \$37,149.70	\$.85 / \$2,363.00	\$ 67,065.50
Barletta Materials	\$79.44 / \$27,089.04 \$79.44 / \$40,593.84	\$2.00 / \$5,560.00	\$ 73,242.88
Bruce George Paving	\$70.34 / \$23,985.94 \$70.34 / \$35,943.74	NO BID SUBMITT	BID REJECTED
Papillon & Moyer	\$124.00 / \$42,284.00 \$107.00 / \$54,677.00	\$.89 / \$2,474.20	\$ 99,435.20

MOTION made by Chairman Reiner, Second by Supervisor Lignore to **accept** the bid from **Shiffer Bituminous** for the 2016 Paving Project for the bid price of \$67,065.50

ROLL CALL: CF-YES; JK-YES; SL-YES; RM-YES; WR-YES; **MOTION PASSED**

3) OPENING OF BIDS FOR THE 2016 LINE PAINTING PROJECT

The bids submitted and results are as follows; Tom Nanovic reviewed all bid documents submitted to make sure everything was in order prior to the Board's motion.

NAME	4" DBL Yellow Line 128,026 LF	SGL Wht Line 161,568 LF	Total Bid
Berks Traffic	\$.11 / \$14,082.86	\$.06 / \$9,694.08	\$ 23,776.94
DeAngelo Bro.	\$.103 / \$13,186.68	\$.052 / \$8,401.54	\$ 21,588.21

MOTION made by Chairman Reiner, Second by Vice-Chairman Fazio to **accept** the bid from DeAngelo Bro., LLC for the 2016 Line Painting Project for the bid price of \$21,588.21

ROLL CALL: CF-YES; JK-YES; SL-YES; RM-YES; WR-YES; **MOTION PASSED**

4) ROADMASTER REPORT FOR MAY 2016

Road Master Reiner stated the laborers are cleaning and cutting along the shoulders of the township roads; cleaning and picking up garbage on many township roads. Maintaining and cutting grass at the park, transfer station and township municipal building.

5) 2015 ANNUAL AUDIT AND FINANCIAL REPORT FROM KIRK, SUMMA, LLC

The Township secretary received the 2015 Audit and Financial Report from Kirk, Summa, LLC the condensed Financial Statement was published in the local newspaper on May 27th

G. PFT PARK AND RECREATION UPDATE

1) PAYMENT REQUEST # 1 TO CUSTOM CONTRACTING

BIA received and reviewed payment request #1 and certified the application prior to the May BOS meeting. The township secretary did a Call out Vote to the Board for payment approval. All Board members voted "YES" to pay—Payment Request #1 in the amount of \$233,892.00 to Custom Contracting.

Ratify the MOTION to pay Payment Request #1 in the amount of \$ 233,892.00 to Custom Contractors.

MOTION made by Chairman Reiner, Second by Vice-Chairman Fazio to approve the Payment Request #2 in the amount of \$ 105,930.00 to Custom Contracting.

ROLL CALL: CF-YES; JK-YES; SL-YES; **RM-ABSTAINED**; WR-YES; **MOTION PASSED**

2) PAYMENT REQUEST # 2 TO CUSTOM CONTRACTING

BIA received and reviewed payment request #2 and certified the application.

MOTION made by Chairman Reiner, Second by Vice-Chairman Fazio to approve the Payment Request #2 in the amount of \$ 105,930.00 to Custom Contracting.

ROLL CALL: CF-YES; JK-YES; SL-YES; RM-YES; WR-YES; **MOTION PASSED**

H. REPORTS:

WARREN REINER, CHAIRMAN

TRANSFER STATION REPORT

A) BULK AMOUNT for May 2016---\$ 526.00 / 2015-2016 Total: \$ 7,990.00

2015-2016 Total Garbage Permits Sold	\$ 247,239.00
2016-2017 Residential Permits	\$ 51,070.00
2016-2017 Limited Permits	\$ 23,380.00
2016-2017 Commercial Permits	\$ 875.00
TOTAL 2016-17 Garbage Permits Sold	\$ 75,325.00
<u>TOTAL DEPOSITS</u> to Garbage Account	\$ 330,554.00

B) ADMINISTRATIVE REPORT

RIGHT-TO-KNOW REQUESTS FOR MAY 2016

Administrative & Financial Requests: (See Attached Lists)
Submitted: 33 / Responded: 39 / Total Hours: 30.25 hrs

Zoning & Septic Requests: Submitted: 19 / Responded: 19

C) ZONING DEPARTMENT REPORT

**(1) Zoning Officer---Kathryn Forry submitted the Zoning Report for May 2016
Moving Permit Report for May 2016**

(2) MASTRANDREA REVERSE SUBDIVISION---Conditional Approval

Joseph and Mary Mastrandrea, 9772 Owen Brown Rd, Columbia, MD; Submitted a Request for Waivers from Saldo Section 333.15; 333.31; Planning Commission recommends to the BOS to approve the plan and grant the requested waivers.

MOTION made by Chairman Reiner, Second by Supervisor Lignore to grant the waivers for SALDO 333.15 and 333.31 and conditions as recommended by the PC.

ROLL CALL: CF-YES; JK-YES; SL-YES; RM-YES; WR-YES; **MOTION PASSED**

MOTION made by Chairman Reiner, Second by Supervisor Lignore to approve and accept the plan as recommended by the Planning Commission.

ROLL CALL: CF-YES; JK-YES; SL-YES; RM-YES; WR-YES; **MOTION PASSED**

BEING NO FURTHER BUSINESS, MEETING WAS ADJOURNED AT 8:25 P.M.

Motion made by Chairman Reiner, Second by Supervisor Lignore to adjourn the meeting.

ROLL CALL: CF-YES; JK-YES; SL-YES; RM-YES; WR-YES; **MOTION PASSED**

REMINDERS:

- 1) The Next Board of Supervisors Meeting will be held Tuesday, July 5, 2016 at 7:00pm***
- 2) The Park & Recreation Committee monthly meeting is on Monday, June 20th at 6:00pm***
- 3) The Township office will be closed on Monday, July 4th for the Holiday.***
- 4) The Transfer Station will be open on Monday, July 4th.***
- 5) The Township will be having an Electronics Recycling Day on Saturday, July 16th at the Transfer Station from 9:00 am to 3:00pm.***

**SUSAN K. GIBISER
TOWNSHIP SECRETARY**

**WARREN R. REINER
CHAIRMAN, BOARD OF SUPERVISORS**