

**PENN FOREST TOWNSHIP  
BOARD OF SUPERVISORS  
2010 STATE ROUTE 903  
JIM THORPE, PA 18229**

**MEETING MINUTES**

**August 1, 2016**

**The Regular Monthly Meeting of the Penn Forest Township Board of Supervisors is being held at Penn Forest Township Municipal Building, 2010 State Route 903, Jim Thorpe, Pa.**

**PLEDGE OF ALLEGIANCE:**

Chairman Warren Reiner asked that all in attendance stand and recite the "Pledge of Allegiance".

**CALL TO ORDER:**

Chairman Warren Reiner called the meeting to order; Roll Call by Township Secretary:

<b>Members:</b>	<b>Warren Reiner, Chairman Christine Fazio, Vice-Chairman Judith Knappenberger, Supervisor Scott Lignore, Supervisor Roger Meckes, Supervisor</b>
<b>Office Staff:</b>	<b>Susan K. Gibiser---Twp. Secretary</b>
<b>Solicitor:</b>	<b>Thomas S. Nanovic---Solicitor</b>

**PRIOR TO THE TOWNSHIP MEETING; SWEARING IN OF ADAM WIECKOWSKI; NEWLY CERTIFIED FIRE POLICE FOR PFT CO. #1**

**A. EXECUTIVE SESSION:**

An Executive session was held on July 18, 2016 from 9:00am to 10:00am with labor attorney to discuss upcoming union negotiations.

**B. PUBLIC COMMENTS:**

**Rick Strack**---PFT Park & Recreation Committee Member stated to the Board that he had received an email from the township secretary inquiring about the status of the meetings of the P & R committee; Rick stated he was a little surprised by the email then proceeded to update the Board on the committee's agendas. Rick stated the committee has only missed one (1) meeting due to vacations; has sent the township secretary a report to provide to the BOS about their ideas and wish list of items for the park. The committee's main concern was the Babe Ruth field. The BOS stated to Rick that the specs and drawing for Phase II cannot be changed and there is nothing the Board can do since the project was drawn last year and the construction is almost complete.

**Marcus Laurence**---asked the BOS and the township solicitor if members of the community researched and developed several proposed revisions to the township zoning ordinance related to wind turbines facilities, would the Board concern reviewing the proposals. Tom Nanovic stated the BOS would welcome any input concerning zoning ordinances since this is always helpful to Board.

**Jack Englehardt**—stated to the BOS that he opposes the wind turbine project since it is a safety hazard for the township residents; the volunteer firemen would not be able to handle this type of fire if any of the towers caught on fire; stated the BOS should do everything they can to stop this project.

**Township Resident** provided the BOS information pertaining to the properties the wind farm will affect.

**C. MEETING MINUTES:**

**(1) BOS REGULAR MEETING MINUTES FROM JULY 11, 2016**

**MOTION** made by Chairman Reiner, Second by Supervisor Lignore to approve the BOS Meeting Minutes from July 11, 2016

**ROLL CALL:** JK-YES; SL-YES; RM-YES; CF-YES; WR-YES **MOTION PASSED**

**D. SECRETARY:**

**(1) ACKNOWLEDGE CORRESPONDENCE RECEIVED FROM JULY 2016**

- (1) Email received from Wayne Halliday, founder of United Dream Ride Event. Requesting the BOS approval to allow the fire police from PFT Co. #1 and PFT Co. #2 to assist with traffic on Sunday, September 18<sup>th</sup> for this years' event.

**MOTION** by Chairman Reiner, Second by Supervisor Meckes to **grant permission** to the fire police from PFT Co. #1 and Co. #2 to assist with traffic on Sunday, 9/18/16

**ROLL CALL:** JK-YES; SL-YES; RM-YES; CF-YES; WR-YES **MOTION PASSED**

**E. TREASURER'S REPORT:**

**(a) MAUCH CHUNK TRUST COMPANY (Statement balance as of 07/28/2016)**

Township General Fund:	\$ 2,769,417.41	State Liquid Fuels Fund:	\$ 285,357.59
Capital Reserve Fund:	\$ 134,429.41	Sanitation Fund:	\$ 813,096.85
Septic Fund:	\$ 236,999.77	Park/Recreation:	\$ 1,576,819.60
SALDO	\$ 9,209.53	Payroll:	\$ 27,074.32
<b>TOTAL:</b>			<b>\$ 5,852,404.48</b>

**(b) PENNSYLVANIA LOCAL GOVERNMENT INVESTMENT TRUST (as of 07/28/2016)**

Acct # ending 2021:	(Investment/Money Market)	\$ 1,021,740.12
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**(c) JIM THORPE NEIGHBORHOOD BANK – Certificates of Deposit (As of 07/28/2016)**

Account Ending:	1495	-	\$ 102,950.12
	1710	-	\$ 104,556.87
	0064	-	\$ 101,709.54
<b>TOTAL:</b>			<b>\$ 309,216.53</b>

**TOTAL FUNDS ON DEPOSIT: \$ 7,183,361.13**

- 1) **MOTION** made by Chairman Reiner, Second by Vice-Chairman Fazio to accept Treasurer's Report for July 2016 (Subject to Audit)

**ROLL CALL:** JK-YES; SL-YES; RM-YES; CF-YES; WR-YES **MOTION PASSED**

- 2) **PAYMENT OF THE BILLS FOR JULY 2016**

**MOTION** made by Chairman Reiner, Second by Supervisor Meckes to pay the bills for July 2016.

**ROLL CALL:** JK-YES; SL-YES; RM-YES; CF-YES; WR-YES **MOTION PASSED**

## **F. NEW BUSINESS:**

### **WARREN REINER, CHAIRMAN**

- 1) **REMINDER: BLUE RIDGE CABLE AGREEMENT EXPIRES 12/31/16**

The township secretary stated no action is required at this time; just a reminder for the BOS.

- 2) **ROADMASTER REPORT FOR JULY 2016**

Roadmaster Reiner stated the 2016 road projects (Meckesville Road and Wargo Road) will be finished by the end of next week. The laborers are brush cutting, trimming and cleaning along township roads.

- 3) **DISCUSSION ON INVESTMENT ACCOUNT WITH PLGIT**

The township secretary stated to the BOS, the representative from PLGIT was not able to attend the meeting tonight and he asked if the Board could table this until the September meeting. The BOS agreed to table this discussion until the September meeting in order to obtain more information concerning the PLGIT investments.

## **G. PFT PARK AND RECREATION UPDATE**

- 1) **PAYMENT REQUEST # 4 TO CUSTOM CONTRACTING**

**BIA received and reviewed payment request #4 and certified the application.**

**MOTION** made by Chairman Reiner, Second by Supervisor Lignore approve Payment Request #4 to Custom Contracting in the amount of **\$ 219,718.17**

**ROLL CALL:** JK-YES; SL-YES; RM-YES; CF-YES; WR-YES **MOTION PASSED**

- 2) **PARK & RECREATION COMMITTEE**

Comments from the BOS on the Phase II Park Project and Baseball Fields. The BOS stated their comments to Rick Strack during the public comments session concerning Phase II construction.

## H. REPORTS:

### WARREN REINER, CHAIRMAN

#### TRANSFER STATION REPORTS

A) **BULK AMOUNT for June 2016---\$1,393.00 / 2015-2016 Total: \$9,231.00**

Revised totals to reflect separate billing years and corrections for June 2016

2015-2016 Total Garbage Deposits                      \$ 363,603.68 (includes bulk)

2016-2017 Residential Permits                      \$ 108,349.75

2016-2017 Limited Permits                      \$ 44,345.00

2016-2017 Commercial Permits                      \$ 1,150.00

TOTAL Garbage Permits Sold (2016-2017)      \$ 153,844.75

B) **BULK AMOUNT (New Billing Cycle) July 2016---\$ 1,262.00 / Total: \$ 1,262.00\***

2016-2017 Residential Permits                      \$ 32,240.65

2016-2017 Limited Permits                      \$ 3,075.00

2016-2017 Commercial Permits                      \$ 400.00

TOTAL Garbage Permits Sold (July)                      \$ 35,715.65\*

**Total Deposits to Garbage Acct for 2016-17      \$ 190,822.40\***

The Board of Supervisors stated to the public that all garbage accounts not paid by August 1<sup>st</sup> will be assessed a late fee of \$25.00

C) **ELECTRONIC RECYCLING EVENT**

The PFT Electronic recycling event was held on Saturday, July 16<sup>th</sup> from 9 to 3pm

Two (2) trucks were filled by the end of the event. The total cost was \$1,530.00

D) **ADMINISTRATIVE REPORTS**

**RIGHT-TO-KNOW REQUESTS FOR JULY 2016**

**Administrative & Financial Requests: (See Attached Lists)**

**Submitted: 14 / Responded: 14 / Total Hours: 12hrs**

**Zoning & Septic Requests: Submitted: 16 / Responded: 16**

E) **ZONING DEPARTMENT**

(1) **Zoning Officer**---Kathryn Forry submitted the Zoning Report for July 2016  
Moving Permit Report for July 2016

**BEING NO FURTHER BUSINESS, MEETING WAS ADJOURNED AT 7:40 P.M.**

**Motion** made by Chairman Reiner, Second by Vice-Chairman Fazio to adjourn the meeting.

**ROLL CALL: JK-YES; SL-YES; RM-YES; CF-YES; WR-YES MOTION PASSED**

**REMINDERS:**

- 1) The Next Board of Supervisors Meeting will be held Tuesday, September 6, 2016 at 7:00pm***
- 2) The Park & Recreation Committee monthly meeting will be on Monday, August 15th at 6:00pm***
- 3) The Township Municipal Office will be closed on Monday, September 5<sup>th</sup> for the Labor Day Holiday.***
- 4) The Transfer Station will be open on Monday, September 5<sup>th</sup> Labor Day***

**SUSAN K. GIBISER  
TOWNSHIP SECRETARY**

**WARREN R. REINER  
CHAIRMAN, BOARD OF SUPERVISORS**