

**PENN FOREST TOWNSHIP
BOARD OF SUPERVISORS
2010 STATE ROUTE 903
JIM THORPE, PA 18229**

SPECIAL MEETING MINUTES

WEDNESDAY, SEPTEMBER 20, 2016

The Special Meeting of the Penn Forest Township Board of Supervisors is being held at Penn Forest Township Municipal Building, 2010 State Route 903, Jim Thorpe, Pa.

PLEDGE OF ALLEGIANCE:

Chairman Warren Reiner asked that all in attendance stand and recite the "Pledge of Allegiance".

CALL TO ORDER:

Supervisor Warren Reiner called the meeting to order at 4:00pm; Roll Call by Township Secretary

Members: Warren Reiner, Chairman
Christine Fazio, Vice-Chairman
Judith Knappenberger, Supervisor (absent)
Scott Lignore, Supervisor (absent)
Roger Meckes, Supervisor

Office Staff: Susan K. Gibiser, Twp. Secretary

A. PUBLIC COMMENTS: None

B. RESOLUTION NO. 7 OF 2016----DCED LSA MONROE COUNTY GRANT FOR PFT RECREATIONAL PARK--PHASE III

1) DISCUSSION FROM THE BOARD OF SUPERVISORS and BIA

The township secretary, Susan Gibiser stated to the Board that Resolution pertains to the township submitting a grant to DCED Local Share Account – Monroe County Grant Program in the amount of \$441,420.00. The Funding Commitment Letter is being submitted along with the grant application and states the Township approved the resolution and the township is committing the amount of \$77,898.00 or 15% of the projected costs in cash funds towards the total of the projected cost of \$ 519,318.00 for Phase III of the PFT Park & Recreation. Gregg Pavlick stated to the BOS the projected cost of the project for Phase III will be for the bathroom facility, pavilions, septic, site work, utility & heat work, concession stand, picnic tables and miscellaneous structures. Contractors' costs are included in the total. If the township receives the grant in any amount, at that time, BIA will do a complete detailed project drawing and bid packet since the project will have to be done by sealed bids. Supervisor Fazio asked questions concerning the layout of the bathroom facility and concession stand. Gregg Pavlick stated the quote received from Oldcastle Precast is just a quote for pricing and a general layout of a typical facility to submit for the grant, it's not the exact facility that will be at the park. After receiving any funds from the grant, that's when the BOS can review plans that BIA will have drawn up in detail for the facility, pavilions, concession stand and any other buildings for the project. After Gregg talked about the procedure and Supervisor Fazio's concerns, she felt more comfortable about adopting the resolution and submitting for the grant.

MOTION made by Chairman Reiner, Second by Supervisor Meckes to adopt Resolution No. 7 of 2016; BIA to submit a Grant application to DCED Local Share Account – Monroe County Grant in the amount of **\$441,420.00 for Phase III Park Project**

ROLL CALL: JK: A, SL: A, RM: YES; CF: YES; WR: YES MOTION PASSED

MOTION made by Chairman Reiner, Second by Vice-Chairman Fazio to approve the Funding Commitment Letter for the DCED Local Share Account, Monroe County grant application in the amount of **\$77,898.00** for the township's cost towards Phase III Project for the park.

ROLL CALL: JK: A, SL: A, RM: YES; CF: YES; WR: YES MOTION PASSED

BEING NO FURTHER BUSINESS, MEETING WAS ADJOURNED AT 4:27 P.M.

MOTION made by Chairman Reiner, Second by Vice-Chairman Fazio to adjourn the meeting.

ROLL CALL: JK: A, SL: A, RM: YES; CF: YES; WR: YES MOTION PASSED

**SUSAN K. GIBISER
SECRETARY
PENN FOREST TOWNSHIP**

**WARREN R. REINER
CHAIRMAN, BOARD OF SUPERVISORS
PENN FOREST TOWNSHIP**