

**PENN FOREST TOWNSHIP  
BOARD OF SUPERVISORS  
2010 STATE ROUTE 903  
JIM THORPE, PA 18229**

**SPECIAL MEETING MINUTES**

**MONDAY, DECEMBER 28, 2020**

The Public Hearing of the Penn Forest Township Board of Supervisors is being held at Penn Forest Township Municipal Building, 2010 State Route 903, Jim Thorpe, PA.

**PLEDGE OF ALLEGIANCE:**

Chairman Thomas Cross asked that all in attendance stand and recite the "Pledge of Allegiance".

**CALL TO ORDER:**

Supervisor Thomas Cross called the meeting to order at 3:00 p.m.; Roll Call by Township Secretary.

**Members:**                   **Thomas Cross, Chairman**  
                                     **Christian Bartulovich, Vice-Chairman**  
                                     **Judith Knappenberger, Supervisor (by phone)**  
                                     **Scott Lignore, Supervisor**  
                                     **Roger Meckes, Supervisor**

**Solicitor:**                   **Thomas S. Nanovic---Solicitor**  
**Office Staff:**               **Dana Vitale---Twp. Secretary (by phone)**

**A. ADOPT THE PROPOSED 2021 BUDGET**

**PENN FOREST TOWNSHIP PROPOSED 2021 BUDGET**

<b><u>General</u></b>	Revenue-	\$1,506,583.00
	Expenditures-	1,506,583.00
Est- 2021 Begin Balance		\$2,500,000.00
<b><u>Sanitation</u></b>	Revenue-	\$ 568,600.00
	Expenditures-	568,600.00
Est- 2021 Begin Balance		\$260,000.00
<b><u>State Liquid Fuels</u></b>	Revenue-	\$256,953.87
	Expenditures-	256,953.87
Est- 2021 Begin Balance		0.00

**MOTION** made by Supervisor Bartulovich, Second by Supervisor Lignore to **ADOPT** the 2021 proposed Budget as the final budget for 2021.

**ROLL CALL:** JK- Yes; SL-Yes; CB- Yes; TC-Yes; RM-Yes **MOTION PASSED**

**B. H. A. THOMSON PRESENTATION - TOWNSHIP INSURANCE**

Andrew DiProspero from H.A. Thomson presented to the BOS regarding township insurance.

**TABLED UNTIL 1/4/2021 BOS MEETING**

**C. ZONING ORDINANCE ADMENDMENTS-SHORT –TERM RENTALS**

**TABLED UNTIL 1/4/2021 BOS MEETING**

**D. SHORT-TERM RENTAL LICENSING ORDINANCE**

**TABLED UNTIL FURTHER NOTICE**

The Board discussed Granicus contract. Attorney Nanovic expressed concerns regarding the liability and damages section of the contract.

**E. PUBLIC QUESTIONS & COMMENTS**

**BEING NO FURTHER BUSINESS, MEETING WAS ADJOURNED AT 4:06 P.M.**

**MOTION** to adjourn meeting by Supervisor Bartulovich, Second by Supervisor Cross

**ROLL CALL:** JK- Yes; SL-Yes; CB- Yes; TC-Yes; RM-Yes **MOTION PASSED**

Executive session was held at 4:06 p.m. to discuss personnel.

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**DANA VITALE**  
**SECRETARY**  
**PENN FOREST TOWNSHIP**

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**THOMAS CROSS**  
**CHAIRMAN, BOARD OF SUPERVISORS**  
**PENN FOREST TOWNSHIP**