

PENN FOREST TOWNSHIP  
BOARD OF SUPERVISORS  
2010 STATE ROUTE 903  
JIM THORPE, PA 18229

**MEETING MINUTES**

May 3, 2021

The Regular Monthly Meeting of the Penn Forest Township Board of Supervisors is being held at Penn Forest Township Municipal Building, 2010 State Route 903, Jim Thorpe, PA.

**PLEDGE OF ALLEGIANCE:**

Chairman Meckes asked that all in attendance stand and recite the "Pledge of Allegiance".

**CALL TO ORDER:**

Supervisor Meckes called the meeting to order at 7:10 p.m.; Roll Call by Township Secretary.

**Members:** Roger Meckes, Chairman  
Christian Bartulovich, Vice Chairman  
Judith Knappenberger, Supervisor (by phone)  
Scott Lignore, Supervisor (by phone)  
Thomas Cross, Supervisor

**Office Staff:** Dana Vitale, Secretary  
**Solicitor:** Thomas S. Nanovic

**A. EXECUTIVE SESSION:** held prior to meeting from 6:00-7:10 p.m. to discuss legal & personnel matters.

**B. PUBLIC COMMENTS : (3 Minute Limit)**

**Larry Dusablon**-I liked to hear from the Supervisors why they feel that allowing you do whatever they want until 3 a.m. Its 2 a.m. they're allowed to do what they want, and then I can call and complain and they have an hour to respond well its 3 a.m. so I would like to hear what the reasoning behind that was. Supervisor Bartulovich stated I would like to refrain that thought. There's nothing that prevents you from calling at 8:00 that people are being ridiculous it just means they can't get fined until at a certain point, so it doesn't continue to do that until 2 a.m. It would be in their best interest to nip that in the bud as quickly as possible. There's nothing that stops anyone form making c complaint it's just that the template cant physically write a violation unit a certain point. Mr. Dusablon stated it is not sufficient you're not telling them to stop having their celebration; close things down at 10 o'clock you're really asking them to take

things inside quiet down and respect the Community. I don't think 2 a.m. should be in there at all, that should come out before the thing is voted. Christian you responded that you wouldn't send an enforcement officer out to the property, it would be too dangerous. The question that come up what do you want people to do you can't expect people to confront renters in order to provide you proof that they are not adhering to the rules. So when I did what you suggested, and I stood out there with my camera and took a picture of all you can see is a black screen and you can hear the explosion. I could have been filming any house in PFT and I couldn't prove that it was one across the street, so that part of the thing doesn't work. The real downside of that is that if I call and make a complaint and I can't prove to you or the people in California that it was that house making the disturbance at that time I am liable for a 1,000 fine. That's not fair to the people who live in this township, there at no time should the Ordinance that's trying to regulate renters have a negative impact the \$1,000.00 threat against the resident. Supervisor Bartulovich stated that is for filing a false report. I'm asking to change the quiet time to 10 pm at night.

**Delia Lehman**- Building permit refund 63 Pasternak. Sold the property TT foundation was built and was sold I am requesting the additional inspections that was not completed. Kathryn Forry I believe that the house was new construction and never completed. There is a \$50.00 application and the rest of the fees are based on square footage. Kathryn stated the only part of the building permit fees would be the administrative fees of \$233.00. Supervisor Meckes stated he does not have a problem with refunding for the portion that was not completed. Kathryn you should really be looking at the administrative portion the rest came from BIA. Kathryn will figure out the unused and get that refunded. Attorney Nanovic why don't we get our ducks in a row and put it on the agenda for next month.

**Peg Dusablon**- I have a question and a comment. My question is in the communities that have private security, how does this whole thing work if I call them. Supervisor Bartulovich stated that we have not worked it out with the HOA/POA. Supervisor Bartulovich stated I would call both. My comment is I don't know how any reasonable person could think that 2a.m. is an appropriate time for people to continue with the nuisance. Attorney Nanovic stated we are going to have a 24 hour hotline. Supervisor Meckes stated that I agree with you that time is too late.

**Mary Enck**- could someone please explain page 12 section B, inspection and access. Does this mean that we have to allow for an inspector to enter the homes? If the inspector feels that something going on there they have to allow them access? Attorney Nanovic stated no it's governed by the laws of PA and the constitution. Mary Enck stated it's a safety issue if someone comes to my door their going to get shot. Supervisor Bartulovich stated no one is going to be knocking on anyone's door.

**Christopher Mangold**- I respectfully ask the Supervisors to change and put this on the ballot on the next election cycle let the people decide. You have 5 people as Township Supervisors which are going to make the decision for the safety and welfare of township residents, my opinion is to let the people decide what they want. Put this on for referendum. Supervisor Bartulovich stated the state dictates a specific set of things that can be put for referendum like tax increases and so forth, but this is not on that list of things. You seem to be in a hurry to get this thing done and I would ask you to just step back and take a look, if you can't put it on a referendum, then I suggest you have another public hearing and actually get all of the objections and all the problems. You're talking about putting what is the equivalent of a motel in a residential district. There has to be a way to protect residents.

**John William Fontaine**- I just want to start off and say that I unalterly opposed to this proposed Zoning Ordinance. There was a recent Supreme Court decisions there was not one single judge that had a dissenting opinion of it and what they basically did of laid out the terms that they felt with respect to Zoning Ordinances, definitions and their opinion. Where the court of highest court in Commonwealth Pennsylvania stands on Short term rentals. They explain Residential is a quiet place or yards, people are few. In a single household must not only function as a family within that household but, in addition, the composition and the group must be sufficiently stable and permanent. The court concluded that such a low level of instability and transmute is simple incompatible with the single family concept. Article one section protects citizens right private enjoyments of their short term tenants have interest in public agencies were in the welfare of the citizenry. They don't participate in local government. They don't coach little league they don't join the hospital guild. Literally they are here today gone tomorrow without engaging any sort of activities that wealth and strengthen the Community. You asked us for votes we give you our vote, we asked you to uphold our rights. We asked you to protect our rights we already have a Zoning Ordinance that does and what they're trying to do is undermined the decision. The outsiders, the ones that want to come in and exploited the township for their own greedy gains don't do any of that they don't pay taxes. The Pennsylvanian Supreme Court has concluded at a transient use is not a use as a single family dwelling and it's not permitted residential.

**Supervisor Lignore**- right now we are trying to put some rules and regulations to try and slow it down a little bit because it's been going on for like over 20 years. We're not doing anything. Supervisor Bartulovich that if you continue to leave it as an undefined use they could go to the ZHB and request special exception which the ZHB could just give them.

**Ellen Capell**- My objection is around marketing and this, let me just read what it says. Section 13 marketing the following shall be a violation of this Ordinance a. Advertising of Marketing the occupancy of a short term rental for a number of occupants which exceeds the maximum occupancy requirements permitted by the Ordinance. I am ok with that, the issue is the marketing or advertising of the bedrooms permitted by the Ordinance. I just want to say with regard to this, I think one of the big things with the short term rentals is occupancy that people are concerned about. I think what it says to do is to establish a number of occupants based on the septic size and the number of bedrooms. So if we're setting an occupancy limit and let's say that your limit is 16 people, but your house really has like mine does eight bedrooms and your inspector comes decides what qualifies for a bedbroom for marketing.

**Joan Elliott**- President TT HOA- We are please and have been waiting on some guidelines from the Township. However, we have a policy in place for our renters. Our noise Ordinance is 10:00 pm. I believe during the week and 11p.m. on the weekends and is enforced by our Security. We have 270 homes right now that are rentals here they register with us they pay a fee they get eight tags which means if they have more than eight people in the not everybody can use the amenities such as the pool, the lake, tennis courts. What we're looking for from the township is guidance as to how many people can be in a house because we can't regulate that from the information that we had so if you're going to have somebody come in and certify a property. That would be to our benefit we would know that they were rentals numbers one and number tow we would know if that what you choose to do. To say they can only have 20 people in a house or 15 people in a house we can certainly can't knock on the door and find out how many people are in there. But we could look at the cars in the driveways and that would give us a pretty good indication of how many people are in there it will give us some guidelines to go with.

**Patricia Nayda**- I just want to reiterate with the first gentleman spoke about taking pictures or having some kind of documentation. I happened to be a little bit luckier I have a good relationship with the landlord across the street from me. That doesn't mean things don't happen. I guess what I'm questioning is if a house is advertised or a house fits 12 people and there are 30 there. How do I go ahead and prove there are 30 people there now. I don't know. Joan just mentioned call security they count cars. But in your Ordinance Section 10 number seven about the owner should use the best efforts, and then the last statement is, it is not intended that the owner or contact person act as an enforcement officer and place him/herself in harm's way. Well, by me standing at the end of my property taking pictures I'm putting myself in harm's way. I have to close my eye at night and go to sleep there with people that I don't know across the street from me with people that you know come from two hours, from different areas of the country, you're putting me in harm's way by asking me to take those photos my only recourse would be to call security and report it at the same time. It's not going to solve the problem at that time. As far as your noise hours you left Friday off, you don't have Friday in there you have Sunday, Monday, Tuesday, Wednesday, Thursday, Saturday. There should be some kind of Ordinance on arrival times. I had a rental by me and every half hour 2:30-4:00 a.m. cars would arrive with horns, music to announce their arrival. While it may not seem important to you guys because you don't have them near you, but hearing that every half hour on the hour gets quite annoying so maybe there should be also be some kind of time limits, as far as arriving, I think middle of the night is unreasonable.

**Supervisor Bartulovich**- stated I think that would be something you should definitely bring up with your HOA because they have to check into that. They have the ability to address that immediately.

**Patricia Nayda**- I mean everything is self-check in. They have locks that have keypad on the doors, they have tags that are sitting waiting for them in the house, so they don't check until the next day, and they just come in at 2:30-3:00a.m. whatever time they want.

**Supervisor Bartulovich**- That might be what they're doing but that also might be in violation of the rules of the ability to enforce.

**Daniel Henkel**- I have a couple of homes. Just a piggyback on what the lists of people. I think that an arrival times on holistic people travel from all over the country to come visit the Poconos all year round their planes and the people arrive late to take rental cars, etc. it's just unrealistic. A couple things that I wanted to mention was I believe I read there I don't know if can quote the article, but the septic. No such things as a big issue, and I think that we as STR Owners have to provide a cleaning three times a year I think this unrealistic because nobody else has to be that nobody else in the community and in order to do anything you have to see their home have to provide a septic every three years in been cleaning. I do on my own behalf because I don't have any problems, but I think that if I have a bad year like say Covid comes around again and nobody rents my home for an entire year why should I need to get a septic cleaning if it's been vacant. Nobody else in the community has to have a separate cleaning so you know what's good for the goose if good for the gander; I don't think that's fair. I have never had a call from security or my neighbors I talked to them on a regular basis. But, it's not to say it can't never happen or could say that someone down the street would call me for something that another STR did and they would just assume that hey this these people were walking pay my house, you know guilt by association, so you know, there should be some kind of panel board to review violation cases and not just I have to defend myself after the fact.

**Ron Woytowich-** I'm glad you guys are doing something to kind of get this in play. Most of the owners are responsible I know Towamensing Trails we have maybe a dozen that are problem houses on a regular basis. I have a short term rental in North Carolina we could sleep 16 people we wanted we could choose to set our capacity, our rooms are all listed, we have a capacity we set based on our comfort level. So these houses were built up here with dens, studies, lofts, offices to get by the three bedrooms septic versus a four bedroom or six bedrooms septic and it's not necessarily the fault of to the current owners, they bought these houses that way without realizing it. So, I think the Ordinances that are in place with a septic and stuff already in the township kind of set the stage for what you guys are doing and it makes sense if you want to have a short-term rental maybe you had another \$20,000 another septic and never built your septic up to accommodate. You know the number of bedrooms you actually have its part of the cost of doing business unfortunately. So, I think you guys are on the right track getting something in order, I just opening up enforces peace and the owners take the initiative to do things like camera are some monitors to monitor their own properties as well, most of them are pretty responsible I'd say, for the most part, we have a couple near us and maybe once in five or six years had a little music loud when they turned it down, we asked them to that's you know I appreciate you guys are trying to do here.

**Jordan F-** So I agree with the same sentiment, I own two short-term rentals here in PFT and based on the occupancy and you know, based on the occupancy your septic tank that's what allows I think that that's should be the maximum set. Whether you have 16 people 10 bedrooms whatever you know if you offer good quality residence for people, they will pay for the amount that will offset the you don't need to have the burden of pushing the septic tank to its limits, you know that continually every weekend will cause distortion so I'm on board on the size of your septic tank meeting the bedrooms which are legitimately legal bedrooms. That have to have a window that's a certain square footage and an entrance in you know exit for fire safely so. You know I know there's a few people on here that have been saying that they have an issue with that, but it's a it's not just a monetary issue it's a safety issue so again as a short term rental owner of two homes, I fully agree with that capacity, and I think that's a major issue that confirms township full time residents are having you know they see 10 cars in the driveway and that's causing a stir now those 10 care and driving me not actually do anything wrong , but you know there's a lot of looky loos and they see all these things and they think that there's parties going on and there might as well be and people might be great most of the time. At the end of the day water use is just going to overburden the system that's all I have.

**Ellen Capell-** Just throwing it out there again we're not talking about the capacity in terms of people it's the same people. I know you guys aren't getting what I'm saying and I wish I was saying it more. The taxing is done by the people, not by the space in your house. I won't say anymore.

**Edward Lui-** Thank you for putting this together, I know this is just a start. I'm a short term rental owner as well in the Poconos and Real Estate Broker. So I just had a couple of comments I wanted to share. As I was reading through the ordinance. When it comes to the homeowner need to submit a floor plan that's drawn to scale again I just feel that that's an unfair burden unnecessary expense for the owner. Not everyone's going to be able to engineer and draw that out to scale. I don't see the point of that and a license that has to be renewed annually, if no information changes to the home. Again, that created additional administrative burden on the township and a homeowner that's not necessary. I propose that we just submit changes as they occur. A lot of these issues I feel like could be regulated down to the HOA level and you're going to have a much easier time finding consensus at the HOA level instead of

getting the entire township. I think the township just have a responsibility to put broad guidelines. But, one thing I want to mention is that an owner and a neighbor we have the same goal. It's not like we have different goals here we both want peaceful guest that don't destroy the house in the neighborhood we all want septic systems that work if a septic system doesn't work we get a bad review will be out of business. So I think the good if you let the business take its place you're going to wean out the bad businesses that doesn't mean we shouldn't have something in place for like what was mentioned before the owner's phone number or the point of contact to be published to the HOA. If the owners are a bad owner which is a very rare percentage I think most of the owners are responsible. Just like open fires why can't that be regulated to the HOA level? So, that's all I would have to say about that is I would propose that restrictions be kept more broad to get consensus we can pass something and let the individual HOA regulate more to the nitty gritty.

**Ray Forlano**- I urge you all to vote NO on this. I bought up here about 19 years ago as a part time resident. I've enjoyed it for 19 years and I know myself and three or four other people that I'm very friendly with will be putting their homes up for sale if you guys approve this, so I think it's a line in the sand want to cater to short term rentals or full time residents that want a quality of life, I won't take up my three minutes that's all I have to say. Thank you.

**Jeanne Nelson**- First, I had a beautiful home in TT that I had to leave because my husband and I were the only full time people on the block and the rental situation was out of control, now this was over 12 years ago but that's another story, the only thing that I'd like to say is that when people apply for a building permit, we had to list how many bedrooms are going to be in that building and the septic plan is based on those building plans. So as people are applying for these short term rental licenses this should be double checked with the courthouse that you know they're they have 5 bedrooms but they're building plan say they only have three. The only other think I'd like to say on the 2a.m. is absolutely ridiculous time. You know I'd like to see 10 a.m. during the week 11 o'clock on the weekends, and thank you very much for having this so that we could all speak.

**Sara Hollingsworth**- In regards to the quiet time at 2 a.m. First of all, I just think that's utterly ridiculous I think 11 o'clock on weekends would be time enough. There needs to be lot more Community input on this, I am concerned about a lot of short term rentals I'm afraid I'm afraid they're not going to be regulated I think there's needs to be a cap on them and I think some kind of security needs to be tightened up.

**Stacy Hafer**- I had suggested this in the chat and I just wanted to put it on record. Why can't there be a public list of owners contact phone numbers available, so if there's a violation homeowners can contact the short term rental owners directly. I mean that's how they can be held accountable directly and then a report should be filed to keep a record of how many times the short term owner has been contacted regarding a complaint. If they're held accountable directly maybe they'll be able to put a great process in order to screen the renters more carefully. I'm sure they don't want to have their sleep interrupted by a student calling them with a complaint in the middle of the night, and it would be a way for us to work together. There are good renters who want to enjoy our area; this is just to address the short term rental owners who are renting to those who are causing issues. So if you want to rent out your home just be open to receiving compliant calls by homeowners and like Sara said they're not all bad. Just a suggestion.

**Supervisor Cross-** I have a friend that was supposed to come here tonight, Dennis was supposed to come here tonight and he was alluding to that same supreme court case the gentleman spoke about, why doesn't that apply here?

**Attorney Nanovic** – replied, it does apply here. The Court decided on this issue and it begins by saying; Zoning Ordinance that defines quote family. As requiring a single housekeeping unit permits the purely transient in use of a property located in a residential zoning. In that case we're talking about a Residential Zoning district, who was owning district a. which permitted single family dwelling and it said a family was a single housekeeping unit and it said a short term rental because they're transient is not a single family. It's not saying you couldn't permit them. It is a written decision that anybody can read and what the court said was that in that case in Hamilton Township because of the way it defined family as a single housekeeping unit, because people come and go in that Zoning District is only district, and which was residential couldn't do it. The Supreme Court never said you can't allow them. It said under this Zoning Ordinance the way it was written it wasn't allowed in that Zoning District and that's a big distinction. What we're doing here, if you do it, is say they are allowed in the Residential district. Now that may be a good idea, maybe a bad idea, that's not for me to say. That's for the Supervisors to decide. Again, I have the case file if anyone is interested. Nowhere does the court say they can't be in a residential district. It just says in this Ordinance and Hamilton Township they did not permit that.

### **C. MEETING MINUTES:**

#### **(1) PUBLIC HEARING MEETING ON APRIL 5, 2021**

**MOTION** made by Supervisor Bartulovich, Second by Supervisor Lignore to approve the BOS PUBLIC HEARING Meeting Minutes from APRIL 5, 2021.

**ROLL CALL:** JK-Yes; SL-Yes; CB-Yes; TC-Yes; RM-Yes **MOTION PASSED**

#### **(2) REGULAR BOS MEETING ON APRIL 5, 2021**

**MOTION** made by Supervisor Meckes, Second by Supervisor Bartulovich to approve the BOS Meeting Minutes from APRIL 5, 2021.

**ROLL CALL:** JK-Yes; SL-Yes; CB-Yes; TC-Yes; RM-Yes **MOTION PASSED**

### **D. SECRETARY: ACKNOWLEDGE CORRESPONDENCE RECEIVED**

#### **(1) DIMMICK MEMORIAL LIBRARY SPRING NEWSLETTER & FUNDRAISER (NO MOTION)**

#### **(2) APRIL REPORT PENNEAST/UGI PIPELINE (NO MOTION)**

#### **(3) JIM THORPE ROTARY 24th SUMMER RECREATION PROGRAM- donation request**

Jim Thorpe Rotary's Summer Recreation Program is being held from June 21<sup>st</sup> to August 12<sup>th</sup>, 2021 at Memorial Park. \$1,000.00 was donated 2019.

**MOTION** made by Supervisor Meckes, Second by Supervisor Bartulovich to **DONATE** \$1,000.00 to Jim Thorpe Rotary Summer Recreation Program.

**ROLL CALL:** JK-Yes; SL-Yes; CB-Yes; TC-Yes; RM-Yes **MOTION PASSED**

**(4) LETTER RECEIVED FROM RESIDENT REGARDING TRANSFER STATION FEES**  
(see attached)

**E. TREASURER'S REPORT:**

**(a) MAUCH CHUNK TRUST COMPANY (Statement balance as of 4/30/2021)**

Township General Fund:	\$ 1,927,372.54	State Liquid Fuels Fund:	\$ 319,558.25
Sanitation Fund:	\$ 91,337.46	Park/Recreation:	\$ 0.00
Septic Fund:	\$ 284,555.35	Payroll:	\$ 9,247.52
SALDO:	\$ 87,825.15	Debit Card:	\$ 7,986.22
Rent :	\$ 48.94	Fire Escrow	\$ 23,349.00
<b>TOTAL:</b>			<b>\$ 2,751,280.43</b>

**(b) MAUCH CHUNK TRUST COMPANY – Certificates of Deposit (as of 4/30/2021)**

Account Ending: #1841 -	\$ 3,499,483.69	(3 month CD)
#5851 -	\$ 258,906.49	(6 month CD)
#1301 -	\$ 2,047,350.60	(13 month CD)
<b>TOTAL:</b>	<b>\$ 5,805,740.78</b>	

**(c) JIM THORPE NEIGHBORHOOD BANK – Certificates of Deposit (as of 4/30/2021)**

Account Ending:		
#0064 -	\$ 105,563.29	
<b>TOTAL:</b>	<b>\$ 105,563.29</b>	

**TOTAL FUNDS ON DEPOSIT: \$ 8,662,584.50**

- 1) **MOTION** made by Supervisor Bartulovich, Second by Supervisor Meckes to accept Treasurer's Report for APRIL 2021 (Subject to Audit).

ROLL CALL: JK-Yes; SL-Yes; CB-Yes; TC-Yes; RM-Yes **MOTION PASSED**

- 2) **PAYMENT OF THE BILLS FOR APRIL 2021**

**MOTION** made by Supervisor Meckes, Second by Supervisor Bartulovich to pay the bills for APRIL 2021.

ROLL CALL: JK-Yes; SL-Yes; CB-Yes; TC-Yes; RM-Yes **MOTION PASSED**

**F. OLD BUSINESS**

**ROGER MECKES, CHAIRMAN**

- 1) **MUNICIPAL BUILDING ROOF REPLACEMENT**-Tabled from 4/5 meeting for a third quote. Family Restoration Home Imp., Murphy Lumber, John Fikentscher Construction; J.O.N Construction and Gerhard Roofing (see attached).

**MOTION** made by Supervisor Meckes, Second by Supervisor Bartulovich, to **ACCEPT** quote from Family Restoration \$8,100, Murphy's Lumber \$6,766.36 & Shamrock Container up to \$1,300.00.



ROLL CALL: JK-Yes; SL-Yes; CB-Yes; TC-Yes; RM-Yes **MOTION PASSED**

2) **RATIFY THE MOTION TO PURCHASE - SWEEPSTER BROOM – JOHN DEERE BACKHOE - tabled from 4/5 meeting for model # clarification**

5 Star Equipment submitted clarification. (see attached) signed proposal submitted on 4/19/2021.

**MOTION** made by Supervisor Meckes, Second by Supervisor Bartulovich, to **RATIFY** the purchase of 5 Star Equipment's 2021 Paladin 9 Ft. Sweepster Broom, total cost of \$13,785.00

ROLL CALL: JK-Yes; SL-Yes; CB-Yes; TC-Yes; RM-Yes **MOTION PASSED**

3) **DISCUSSION: COLLECTION AGENCY- OPEN INVOICES**

Tabled from 4/5 BOS Meeting. Attorney Nanovic stated that we cannot incorporate his fees into the outstanding invoice. BOS decided to stay with usual procedure and utilize Attorney Nanovic for delinquent invoices.

4) **COMPLAINT: CONSTABLE UNABLE TO SERVE**

Condition of property justify hiring a private investigator. Attorney Nanovic will inquire as to the cost to hire a private investigator.

G. **NEW BUSINESS:**

**ROGER MECKES, CHAIRMAN**

1) **OPEN SEALED BIDS FOR THE 2021 ROAD PROGRAM**

The Township Secretary opened the sealed bids received for the 2021 Road Paving Project. There were a total of two (2) bids received as follows:

NAME OF BIDDER	LOCATION	TOTAL BID	NOTES
H&K Group, Inc. Lehigh Asphalt Paving & Construction	Skippack, PA   Tamaqua, PA	\$ 561,295.04   \$ 583,234.75	BID AWARDED

**MOTION** made by Supervisor Bartulovich, Second by Supervisor Lignore to accept the Bid from H&K Group Inc. for the amount of **\$561,295.04** for the 2021 ROAD PROGRAM.

ROLL CALL: JK-Yes; SL-Yes; CB-Yes; TC-Abstain; RM-Yes **MOTION PASSED**

2) **CONTROL SECURITY PROPOSAL- ALARM MONITORING**

Monitoring Township Building & Transfer Station on Cellular Communications, monthly total \$74.00. ADT's monthly total \$141.62. Savings of \$67.62.

**MOTION** made by Supervisor Bartulovich, Second by Supervisor Cross, to **ACCEPT** proposal from Control Security to monitor the alarm at Municipal & Transfer Station \$74.00/monthly.

ROLL CALL: JK-Yes; SL-Yes; CB-Yes; TC-Yes; RM-Yes **MOTION PASSED**

3) **COMMUNITIES OF BELTZVILLE LAKE ESTATES; TOWAMENSING TRAILS & IML-Garbage Exemption**

Letter and all required documents received, requesting exemption for the 2021-2022 garbage permit fees for residents of Beltzville Lake Estates; Towamensing Trails & IML.

**MOTION** made by Supervisor Meckes, Second by Supervisor Lignore to **EXEMPT** Beltzville Lake Estates & Towamensing Trails & Indian Mountain Lakes for the 2021-2022 Garbage Permit Fees .

ROLL CALL: JK-Yes; SL-Yes; CB-Yes; TC-Yes; RM-Yes **MOTION PASSED**

4) **RESOLUTION NO. 15 OF 2021- DECLARATION OF DISASTER**

**MOTION** made by Supervisor Meckes, Second by Supervisor Lignore to **ADOPT** RESOLUTION NO. 15 OF 2021-DECLARATION OF DISASTER, to extend 60 days.

ROLL CALL: JK-Yes; SL-Yes; CB-Yes; TC-Yes; RM-Yes **MOTION PASSED**

5) **ORDINANCE NO.1 OF 2021- AMENDING THE ZONING ORDINANCE**

**MOTION** made by Supervisor Lignore, Second by Supervisor Bartulovich to **ADOPT** Ordinance No. 1 of 2021 - Amending Zoning Ordinance.

ROLL CALL: JK-No; SL-Yes; CB-Yes; TC-No; RM-Yes **MOTION PASSED**

6) **ORDINANCE NO. 2 OF 2021- SHORT-TERM RENTAL ORDINANCE**

**MOTION** made by Supervisor Bartulovich, Second by Supervisor Lignore to **ADOPT** Ordinance No. 2 of 2021- Short-Term Rental Ordinance.

ROLL CALL: JK-No; SL-Yes; CB-Yes; TC-No; RM-Yes **MOTION PASSED**

7) **RESOLUTION NO. 17 OF 2021- ESTABLISHING FEES - ORDINANCE NO. 2 OF 2021**

**MOTION** made by Supervisor Bartulovich, Second by Supervisor Lignore to **ADOPT** Resolution No. 2 of 2021- Establishing Fees pursuant to PFT Ordinance No. 2 of 2021

ROLL CALL: JK-No; SL-Yes; CB-Yes; TC-No; RM-Yes **MOTION PASSED**

8) **PURCHASE FILE CABINETS- MUNICIPAL OFFICE**

4 Drawer Lateral File Cabinets- (see attached)

**MOTION** made by Supervisor Meckes, Second by Supervisor Bartulovich, to **PURCHASE (8)** File cabinets from Office Depot \$413.24.

ROLL CALL: JK-Yes; SL-Yes; CB-Yes; TC-Yes; RM-Yes **MOTION PASSED**

H. **CHRISTIAN BARTULOVICH, VICE CHAIRMAN**

1) **RESOLUTION NO. 16 OF 2021- SUPPORT OF EQUALITY FOR FAIR FUNDING OF PA SCHOOL DISTRICTS**

**MOTION** made by Supervisor Bartulovich, Second by Supervisor Meckes to **ADOPT** RESOLUTION NO. 16 OF 2021-FAIR FUNDING FOR PA SCHOOL DISTRICTS.

**ROLL CALL:** JK-Yes; SL-Yes; CB-Yes; TC-Yes; RM-Yes **MOTION PASSED**

**2) UNDERDOG QUOTE: REPLACE FIREWALL AND SWITCH (see attached)**

Total cost of \$894.34 plus \$199.00 yearly subscription.

**MOTION** made by Supervisor Bartulovich, Second by Supervisor Lignore, to replace firewall & switch and accept quote from Underdog \$894.34.

**ROLL CALL:** JK-Yes; SL-Yes; CB-Yes; TC-Yes; RM-Yes **MOTION PASSED**

**I. PFT PARK AND RECREATION**

**1) DISCUSSION: CONCRETE PADS - BLEACHERS**

Township employee received pricing from Rockhill Concrete, Murphy Lumber & Smith's Hardware: 4 concrete pads for under bleachers at baseball & softball fields.  
Total cost for material \$3,168.00 with township employee doing the work.

**MOTION** made by Supervisor Meckes, Second by Supervisor Bartulovich, to **PURCHASE** material for concrete pads \$3,618.00.

**ROLL CALL:** JK-Yes; SL-Yes; CB-Yes; TC-Yes; RM-Yes **MOTION PASSED**

**2) DISCUSSION: PICNIC TABLE KITS/LUMBER**

Pennsylvania Correctional Industries & Murphy Lumber submitted quotes (see attached).

**MOTION** made by Supervisor Meckes, Second by Supervisor Bartulovich, to **ACCEPT** quote from Murphy Lumber \$195.16 each

**ROLL CALL:** JK-Yes; SL-Yes; CB-Yes; TC-Yes; RM-Yes **MOTION PASSED**

**3) DISCUSSION: SEPTIC TANK QUOTE**

Walsh Construction quote of \$9,500.00 to supply and install 2,000 gallon 2 compartment septic tank.

**MOTION** made by Supervisor Knappenberger, Second by Supervisor Meckes, to **ACCEPT** Quote from Walsh Construction \$9,500.00.

**ROLL CALL:** JK-Yes; SL-Yes; CB-Yes; TC-Yes; RM-Yes **MOTION PASSED**

**J. REPORTS:**

**ROGER MECKES, ROADMASTER**

**ROADMASTER REPORT FOR APRIL 2021**

we're getting ready to start the Paving Project. The guys are out put picking trash, they took three truckloads off of Old Stage Road alone. Grass season is coming they already mowed the park so it's going to be busy again.

## TRANSFER STATION

1) BULK AMOUNT for APRIL 2021---\$ 546.00 Year to Date Total: \$ 2,329.00

2020-2021 Residential Permits	(4)	200.00
2020-2021 Commercial Permits	(0)	0.00
2020-2021 Pro-Rated Permits	(6)	73.92
TOTAL DEPOSITS		\$819.92

## 2) ADMINISTRATIVE REPORTS –

### A) RIGHT-TO-KNOW REQUESTS FOR APRIL 2021-

Administrative & Financial Requests: (See Attached Lists)

Submitted: 30 / Responded: 30/ Total Hours: 24.25 hrs.

Zoning & Septic Requests: Submitted: 27 / Responded: 27

K. ZONING DEPARTMENT - Kathryn Forry submitted Zoning Report for APRIL 2021. Kathryn Forry stated has been really busy. Permits are unbelievable.

### DOLLAR GENERAL EXTENSION LETTER

Time extension (90-day) request for Albrightsville Dollar General Land Development.

**MOTION** made by Supervisor Knappenberger, Second by Supervisor Bartulovich, to **APPROVE** the 90-day extension for the Albrightsville Dollar General Land Development.

**ROLL CALL:** JK-Yes; SL-Yes; CB-Yes; TC-No; RM-Yes **MOTION PASSED**

### INDIAN MOUNTAIN LAKE CIVIC EXTENSION LETTER

Time extension (90-day) request for Indian Mountain Lakes Land Development.

**MOTION** made by Supervisor Bartulovich, Second by Supervisor Meckes, to **APPROVE** the 90-day extension for the Indian Mountain Lakes Land Development.

**ROLL CALL:** JK-Yes; SL-Yes; CB-Yes; TC-Yes; RM-Yes **MOTION PASSED**

**BEING NO FURTHER BUSINESS, MEETING WAS ADJOURNED AT 9:55 P.M.**

**MOTION** to adjourn meeting by Supervisor Meckes, Second by Supervisor Bartulovich

**ROLL CALL:** JK-Yes; SL-Yes; CB-Yes; TC-Yes; RM-Yes **MOTION PASSED**

**REMINDERS:**

- 1) *The Next Regular Board of Supervisors Meeting will be held Monday, June 7<sup>th</sup>, at 7:00 p.m.*
- 2) *The Park and Recreation will hold their monthly meeting on Thursday, May 20<sup>th</sup>, at 6:00 p.m.*
- 3) *The Planning Commission will hold their monthly meeting on Monday, May 24<sup>th</sup>, at 6:00 p.m. (If needed).*
- 5) *The Township Building will be closed on Monday, May 31<sup>st</sup>, in observance of Memorial Day Holiday. Transfer Station will be open.*
- 6) *2021-2022 Garbage Invoices will be mailed out to resident's the first or second week in May.*

\_\_\_\_\_  
**DANA VITALE**  
**TOWNSHIP SECRETARY**

\_\_\_\_\_  
**ROGER MECKES**  
**CHAIRMAN, BOARD OF SUPERVISORS**