

PENN FOREST TOWNSHIP
BOARD OF SUPERVISORS
2010 STATE ROUTE 903
JIM THORPE, PA 18229

SPECIAL MEETING MINUTES

MONDAY, MAY 16, 2022

The Special Meeting of the Penn Forest Township Board of Supervisors is being held at Penn Forest Township Municipal Building, 2010 State Route 903, Jim Thorpe, PA.

PLEDGE OF ALLEGIANCE:

Chairman Roger Meckes asked that all in attendance stand and recite the "Pledge of Allegiance".

CALL TO ORDER:

Supervisor Roger Meckes called the meeting to order at 6:00 pm; Roll Call by Township Secretary

Members: Roger Meckes, Chairman
Christian Bartulovich, Vice-Chairman
Thomas Cross, Supervisor
Scott Lignore, Supervisor (arrived at 6:45 pm)
Patrick Holland, Supervisor (absent)

Solicitor: Thomas S. Nanovic---Solicitor (absent)
Office Staff: Dana Vitale---Twp. Secretary

Executive Session was held from 6:03–6:53 p.m. to discuss personnel related matters.

A) PUBLIC COMMENTS

None

B) OLD BUSINESS:

ROGER MECKES, CHAIRMAN

1) ELIMINATE GENERAL LABORER POSITION – CREATE FULL-TIME WORKING FOREMAN- UNION POSITION

MOTION made by Supervisor Meckes, Second by Supervisor Bartulovich, to eliminate the General Laborer position and create a full-time Working Forman position at the rate of \$23.00 for 3 month probationary period after which rate will increase to \$25.00.

ROLL CALL: RM=yes; CB=yes; SL=yes; TC=yes; PH-absent **MOTION PASSED**

2) ADVERTISE FULL-TIME WORKING FOREMAN POSITION (AFTER 5 DAY UNION BOARD POSTING)

MOTION made by Supervisor Meckes, Second by Supervisor Bartulovich, to ADVERTISE for a Full-time working Foreman (AFTER 5 DAY UNION BOARD POSTING) at rate of \$23.00 for 3 month probationary period after which rate will increase to \$25.00.

ROLL CALL: RM-yes; CB-yes; SL-yes; TC-yes; PH-absent **MOTION PASSED**

3) DISCUSSION: PARK PUMP TRACK

MOTION made by Supervisor Meckes, Second by Supervisor Bartulovich, to APPROVE May 12, 2022 proposal submitted by BIA total cost of \$9,900.00.

ROLL CALL: RM-yes; CB-yes; SL-yes; TC-yes; PH-absent **MOTION PASSED**

C) NEW BUSINESS:

1) PURCHASE UTV - 3 QUOTES RECEIVED- (see attached)

MOTION made by Supervisor Bartulovich, Second by Supervisor Cross, to ACCEPT proposal FROM R&D Powersports for the 2022 Honda Pioneer,; Total cost of \$12,860.50 with deposit of \$200.00.

ROLL CALL: RM-yes; CB-yes; SL-yes; TC-yes; PH-absent **MOTION PASSED**

2) RITAL, LLC GAS STATION AGREEMENTS

Maintenance & Operating Agreement for Storm Water Facilities and the Development Agreement prepared by Attorney Nanovic.

MOTION made by Supervisor Meckes, Second by Supervisor Bartulovich, to APPROVE the Rital, LLC Gas Station Maintenance & Operating Agreement for Storm Water Facilities.

ROLL CALL: RM-yes; CB-yes; SL-yes; TC-yes; PH-absent **MOTION PASSED**

MOTION made by Supervisor Bartulovich, Second by Supervisor Meckes, to APPROVE the Rital, LLC Gas Station Development Agreement.

ROLL CALL: RM-yes; CB-yes; SL-yes; TC-yes; PH-absent **MOTION PASSED**

3) DELETE ALL MEETING RECORDINGS

MOTION made by Supervisor Lignore, Second by Supervisor Meckes, to DELETE ALL Township meeting recordings after minutes have been transcribed and approved.

ROLL CALL: RM-yes; CB-no; SL-yes; TC-yes; PH-absent **MOTION PASSED**

4) ADDED TO AGENDA- PSATS FLAGGER TRAINING

Reason: class will fill up fast.

MOTION made by Supervisor Meckes, Second by Supervisor Bartulovich, to SEND all Transfer Station and Maintenance Staff for Flagger Training on June 16th 9am- 12pm; cost of \$50.00.

ROLL CALL: RM-yes; CB-yes; SL-yes; TC-yes; PH-absent **MOTION PASSED**

BEING NO FURTHER BUSINESS, MEETING WAS ADJOURNED AT 7:17 P.M.

MOTION made by Supervisor Meckes, Second by Supervisor Bartulovich to adjourn the meeting.

ROLL CALL: RM-yes; CB-yes; SL-yes; TC-yes; PH-absent **MOTION PASSED**

**DANA VITALE
SECRETARY
PENN FOREST TOWNSHIP**

**ROGER MECKES
CHAIRMAN, BOARD OF SUPERVISORS
PENN FOREST TOWNSHIP**