

**PENN FOREST TOWNSHIP  
BOARD OF SUPERVISORS  
2010 STATE ROUTE 903  
JIM THORPE, PA 18229**

**AGENDA**

**February 6, 2023**

**The Regular Monthly Meeting of the Penn Forest Township Board of Supervisors is being held at Penn Forest Township Municipal Building, 2010 State Route 903, Jim Thorpe, PA.**

**PLEDGE OF ALLEGIANCE:**

Chairman Meckes asked that all in attendance stand and recite the "Pledge of Allegiance".

**CALL TO ORDER:**

Supervisor Meckes called the meeting to order at 7:00 p.m.; Roll Call by Township Secretary.

<b>Members:</b>	<b>Roger Meckes, Chairman Christian Bartulovich, Vice-Chairman Scott Lignore, Supervisor Patrick Holland, Supervisor James Denier, Supervisor</b>
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<b>Office Staff:</b>	<b>Dana Vitale, Secretary</b>
<b>Solicitor:</b>	<b>Thomas S. Nanovic</b>

**A. EXECUTIVE SESSION:** to be held at 6:15 p.m. to discuss personnel and potential litigation matters.

An Executive Session was held on January 10<sup>th</sup> from 10:00-11:30 a.m. to discuss personnel matters.

**B. MEETING MINUTES:**

**1) ANNUAL REORGANIZATION MEETING ON JANUARY 3, 2023**

**MOTION** made by Supervisor \_\_\_\_\_, Second by Supervisor \_\_\_\_\_ to approve the ANNUAL REORGANIZATION Meeting Minutes from JANUARY 3, 2023.

**ROLL CALL:** RM\_\_\_\_; CB\_\_\_\_; SL\_\_\_\_; PH \_\_\_\_; JD\_\_\_\_ **MOTION**\_\_\_\_\_

**2) REGULAR BOS MEETING ON JANUARY 3, 2023**

**MOTION** made by Supervisor \_\_\_\_\_, Second by Supervisor \_\_\_\_\_ to approve the BOS Meeting Minutes from JANUARY 3, 2023.

**ROLL CALL:** RM\_\_\_\_; CB\_\_\_\_; SL\_\_\_\_; PH \_\_\_\_; JD\_\_\_\_ **MOTION**\_\_\_\_\_

**C. SECRETARY: ACKNOWLEDGE CORRESPONDENCE RECEIVED**

Dimmick Memorial Library submitted a thank you letter for PFT support & donation. (no motion)

**D. TREASURER’S REPORT:**

**(a) MAUCH CHUNK TRUST COMPANY (Statement balance as of 1/31/2023)**

Township General Fund:	\$ 2,266,095.65	State Liquid Fuels Fund:	\$ 666.28
Sanitation Fund:	\$ 401,868.58	Payroll:	\$ 9,270.19
Septic Fund:	\$ 345,575.15	Debit Card	\$ 6,039.52
SALDO:	\$ 415,362.31	Fire Escrow:	\$ 20,220.75
Rent :	\$ 111.25	American Rescue	\$ 515,906.85
<b>TOTAL:</b>			<b>\$3,981,116.53</b>

**(b) MAUCH CHUNK TRUST COMPANY – Certificates of Deposit (as of 1/31/2023)**

Account Ending: #1841 -	\$ 3,631,671.92	(3 month CD)
#5851 -	\$ 259,815.97	(6 month CD)
#1301 -	\$ 2,051,803.24	(13 month CD)
<b>TOTAL:</b>	<b>\$ 5,943,291.13</b>	

**TOTAL FUNDS ON DEPOSIT:** **\$ 9,924,407.66**

**1) MOTION** made by Supervisor \_\_\_\_\_, Second by Supervisor \_\_\_\_\_ to accept Treasurer’s Report for JANUARY 2023 (Subject to Audit).

**ROLL CALL:** RM\_\_\_\_; CB\_\_\_\_; SL\_\_\_\_; PH \_\_\_\_; JD\_\_\_\_ **MOTION**\_\_\_\_\_

**2) PAYMENT OF THE BILLS FOR JANUARY 2023**

**MOTION** made by Supervisor \_\_\_\_\_, Second by Supervisor \_\_\_\_\_ to pay the bills for JANUARY 2023.

**ROLL CALL:** RM\_\_\_\_; CB\_\_\_\_; SL\_\_\_\_; PH \_\_\_\_; JD\_\_\_\_ **MOTION**\_\_\_\_\_

**E. NEW BUSINESS:**

**ROGER MECKES, CHAIRMAN**

**1) RATIFY ACCEPTANCE- 2023 UNION CONTRACT- PENN FOREST TOWNSHIP AND TEAMSTER LOCAL 773-EFFECTIVE 1/18/2023**

**MOTION** made by Supervisor \_\_\_\_\_, Second by Supervisor \_\_\_\_\_, to \_\_\_\_\_ 2023 Union Contract with Penn Forest Township and Teamster Local 773, effective 1/18/2023.

**ROLL CALL:** RM\_\_\_\_; CB\_\_\_\_; SL\_\_\_\_; PH \_\_\_\_; JD\_\_\_\_ **MOTION**\_\_\_\_\_

**2) RATIFY AWARD OF ADMINISTRATIVE POSITIONS- ADMIN 1 & ADMIN 2**

Julie Rossi, Admin 1 and Heather Saba, Admin 2. Letters of interest attached.

**MOTION** made by Supervisor \_\_\_\_\_, Second by Supervisor \_\_\_\_\_, to \_\_\_\_\_ Julie Rossi, Admin 1 rate of \$20.00 p/hr, as per the 2023 Union Contract, effective 1/26/23.

**ROLL CALL:** RM\_\_\_\_; CB\_\_\_\_; SL\_\_\_\_; PH \_\_\_\_; JD\_\_\_\_ **MOTION**\_\_\_\_\_

**MOTION** made by Supervisor \_\_\_\_\_, Second by Supervisor \_\_\_\_\_, to \_\_\_\_\_ Heather Saba, Admin 2, rate of 21.50 p/hr, as per the 2023 Union Contract, effective 1/26/23.

**ROLL CALL:** RM\_\_\_\_; CB\_\_\_\_; SL\_\_\_\_; PH \_\_\_\_; JD\_\_\_\_ **MOTION**\_\_\_\_\_

**3) RATIFY PFT SECRETARY, TREASURER, LABORERS, ADMINISTRATIVE AND CODE ENFORCEMENT SALARIES AS PER THE UNION CONTRACT EFFECTIVE 1/18/2023.**

**MOTION** made by Supervisor \_\_\_\_\_ Second by Supervisor \_\_\_\_\_ to ratify the following hourly rates for Township Secretary, Treasurer, Laborers, Administrative and Code Enforcement; as per the Union Contract for 2023.

<u>Full-time Laborers:</u>	
Jerry Enck	\$20.00
Don Fisher	\$20.00
Ricky Ahner	\$20.00
Shannon Meckes	\$20.00
Ron Nametko	\$19.00

<u>Administrative:</u>	
Heather Saba	\$21.50
Julie Rossi	\$20.00

<u>Secretary:</u>	
Dana Vitale	\$26.15

<u>Part-Time Laborers:</u>	
Richard Beers	\$19.00
Ovel Mebs	\$19.00
Willian Callen	\$19.00

<u>Treasurer:</u>	
Laura Matz	\$23.29

<u>Code Enforcement:</u>	
Gregg Loftus	\$24.26

<u>Working Foreman:</u>	
Jay York	\$25.00

**ROLL CALL:** RM\_\_\_\_; CB\_\_\_\_; SL\_\_\_\_; PH \_\_\_\_; JD\_\_\_\_ **MOTION**\_\_\_\_\_

**4) RATIFY PPL PAYMENT – POLE RELOCATION- PARK INVOICE \$7,634.47**

**MOTION** made by Supervisor \_\_\_\_\_ Second by Supervisor \_\_\_\_\_ to RATIFY the payment of \$7,634.47 to PPL for the pole relocation at the park.

**ROLL CALL:** RM\_\_\_\_; CB\_\_\_\_; SL\_\_\_\_; PH \_\_\_\_; JD\_\_\_\_ **MOTION**\_\_\_\_\_

**5) INCREASE BONDING FOR TWSP. SECRETARY & TREASURER**

Increase bonding from \$9M to \$10M, total each \$11,908.00. Additional cost \$1,268.00.

**MOTION** made by Supervisor \_\_\_\_\_ Second by Supervisor \_\_\_\_\_ to \_\_\_\_\_ the bonding for Twsp. Secretary and Treasurer to \$10M. Total cost \$11,908.00 /ea..

**ROLL CALL:** RM\_\_\_\_; CB\_\_\_\_; SL\_\_\_\_; PH \_\_\_\_; JD\_\_\_\_ **MOTION**\_\_\_\_\_

**6) HANOVER ENGINEERING- BACK UP COVERAGE FOR SEO**

Hanover Engineering requests the Township consider adding James P. Haklar to the list of appointed SEO's.

**MOTION** made by Supervisor \_\_\_\_, Second by Supervisor \_\_\_\_, to \_\_\_\_\_ James P. Haklar to the list of Township Sewage Enforcement Officers.

**ROLL CALL:** RM\_\_\_\_; CB\_\_\_\_; SL\_\_\_\_; PH \_\_\_\_; JD\_\_\_\_ **MOTION** \_\_\_\_\_

**7) RELEASE (#2) CONSTRUCTION ESCROW FUNDS-JOE LASCHENSKI LAND DEVL P.**

APPROVED BY TOWNSHIP ENGINEER FOR THE RELEASE OF \$35,345.00.

**MOTION** made by Supervisor \_\_\_\_, Second by Supervisor \_\_\_\_, to \_\_\_\_\_ Construction Escrow funds in the amount of \$35,345.00.

**ROLL CALL:** RM\_\_\_\_; CB\_\_\_\_; SL\_\_\_\_; PH \_\_\_\_; JD\_\_\_\_ **MOTION** \_\_\_\_\_

**8) TRANSFER STATION SALT STORAGE FACILITY PROJECT**

Township Engineer recommends payment release( #3) TOTAL amount \$18,172.65 to Dutchman Contracting, LLC.

**MOTION** made by Supervisor \_\_\_\_, Second by Supervisor \_\_\_\_, to \_\_\_\_\_ payment of \$18,172.65 to Dutchman Contracting for the Salt Shed Facility Project.

**ROLL CALL:** RM\_\_\_\_; CB\_\_\_\_; SL\_\_\_\_; PH \_\_\_\_; JD\_\_\_\_ **MOTION** \_\_\_\_\_

**9) TOWNSHIP PER CAPITA EXONERATED LIST**

Tax Collector provided the Per Captia Exonerated List for the BOS approval. Total \$1,210.00.

**MOTION** made by Supervisor \_\_\_\_, Second by Supervisor \_\_\_\_, to \_\_\_\_\_ the Township Per Capita Exonerated List; totalling \$1,210.00.

**ROLL CALL:** RM\_\_\_\_; CB\_\_\_\_; SL\_\_\_\_; PH \_\_\_\_; JD\_\_\_\_ **MOTION** \_\_\_\_\_

**10) ISSUING OF GARBAGE PERMITS WITH OUTSTANDING ACCOUNT BALANCE**

Residents with an outstanding account balance want to pay the current amount owed only.

**MOTION** made by Supervisor \_\_\_\_, Second by Supervisor \_\_\_\_, to \_\_\_\_\_

**ROLL CALL:** RM\_\_\_\_; CB\_\_\_\_; SL\_\_\_\_; PH \_\_\_\_; JD\_\_\_\_ **MOTION** \_\_\_\_\_

**11) ELECTRONIC RECYCLING EVENT- SCHEDULE THE DATE**

Secretary reserved Saturdays, 6/24/23 & 11/18/23. 9-12 or until truck is full.

**MOTION** made by Supervisor \_\_\_\_, Second by Supervisor \_\_\_\_, to schedule \_\_\_\_\_ for Electronic Recycling Event at the Transfer Station.

**ROLL CALL:** RM\_\_\_\_; CB\_\_\_\_; SL\_\_\_\_; PH \_\_\_\_; JD\_\_\_\_ **MOTION** \_\_\_\_\_

**12) DISCUSSION: ASSIST JTASD WITH ROAD CONDITIONS**

**13) PROPOSAL FOR THE ADDITION OF AN AGRICULTURAL SECURITY AREA**

Josiah & Joann Behrens submitted a proposal for parcel Id 66C-51-B1502A 98.39 acres to form an agricultural security area.

**MOTION** made by Supervisor \_\_\_\_, Second by Supervisor \_\_\_\_, to \_\_\_\_\_

**ROLL CALL:** RM\_\_\_\_; CB\_\_\_\_; SL\_\_\_\_; PH \_\_\_\_; JD\_\_\_\_ **MOTION** \_\_\_\_\_

**14) SHIFFER BITUMINOUS ROAD PATCH QUOTE**

Total \$2,500.00 per load.

**MOTION** made by Supervisor \_\_\_\_, Second by Supervisor \_\_\_\_, to \_\_\_\_\_

**ROLL CALL:** RM\_\_\_\_; CB\_\_\_\_; SL\_\_\_\_; PH \_\_\_\_; JD\_\_\_\_ **MOTION** \_\_\_\_\_

**15) DISCUSSION: FIRE TRUCK AGREEMENTS**

**CHRISTIAN BARTULOVICH, VICE CHAIRMAN**

**1) SCHEDULE OF ZONING FEES REVIEW**

Philip Prout from BIA submitted (2) versions of potential changes to the Zoning Fee Schedule.

**MOTION** made by Supervisor \_\_\_\_, Second by Supervisor \_\_\_\_, to \_\_\_\_\_

**ROLL CALL:** RM\_\_\_\_; CB\_\_\_\_; SL\_\_\_\_; PH \_\_\_\_; JD\_\_\_\_ **MOTION** \_\_\_\_\_

**2) INTERNATIONAL CODE COUNCIL- CODE ENFORCEMENT-PROCTORED TEST**

Governmental Membership \$145.00/yr - savings on books of \$65.00 for members.  
2021 International Property Maintenance Code \$50.25  
2021 International Residential Code \$127  
Legal Aspects of Code Administration \$38  
On-line test \$230 (members), \$290 (non-members)

**MOTION** made by Supervisor \_\_\_\_, Second by Supervisor \_\_\_\_, to \_\_\_\_\_

**ROLL CALL:** RM\_\_\_\_; CB\_\_\_\_; SL\_\_\_\_; PH \_\_\_\_; JD\_\_\_\_ **MOTION** \_\_\_\_\_

**3) PSATS 2023 TOWNSHIP EMERGENCY MANAGEMENT SPRING SEMINAR 4/23/23**

Authorization for Township EMC, David Michael III & Asst. EMC Jesse Brennan to attend the Emergency Management Seminar at Hersey Lodge on 4/23/23. Member cost \$125.00/each for seminar, plus hotel and mileage.

**MOTION** made by Supervisor \_\_\_\_, Second by Supervisor \_\_\_\_, to \_\_\_\_\_ David Michael III & Jesse Brennan to attend the PSATS Township Emergency Management Seminar on 4/23/23. Seminar cost \$125.00/each and reimbursement of Hotel and Mileage.

**ROLL CALL:** RM\_\_\_\_; CB\_\_\_\_; SL\_\_\_\_; PH \_\_\_\_; JD\_\_\_\_ **MOTION** \_\_\_\_\_

**4) UNDERDOG PROPOSAL- MUNICIPAL OFFICE NEW MONITORS**

5 Setups of 2 Monitors- Admin 1, Admin 2, Secretary, Zoning 1 & 2.  
\$135 x10 = total \$1,350.00

**MOTION** made by Supervisor \_\_\_\_, Second by Supervisor \_\_\_\_, to \_\_\_\_\_ proposal from Underdog for 10 Monitors total cost of \$1,350.00

**ROLL CALL:** RM\_\_\_\_; CB\_\_\_\_; SL\_\_\_\_; PH \_\_\_\_; JD\_\_\_\_ **MOTION** \_\_\_\_\_

**G. PFT PARK AND RECREATION**

**1) DISCUSSION: PENN STATE SOIL TESTING**

**MOTION** made by Supervisor \_\_\_\_, Second by Supervisor \_\_\_\_, to \_\_\_\_\_

**ROLL CALL:** RM\_\_\_\_; CB\_\_\_\_; SL\_\_\_\_; PH \_\_\_\_; JD\_\_\_\_ **MOTION** \_\_\_\_\_

**2) PUMP TRACK-DIRT SCULPT- FINAL PAYMENT APPLICATION**

Approval of Township Engineer- \$32,407.47.

**MOTION** made by Supervisor \_\_\_\_, Second by Supervisor \_\_\_\_, to \_\_\_\_\_ FINAL pay application in the amount of \$32,407.47 to Dirt Sculpt.

**ROLL CALL:** RM\_\_\_\_; CB\_\_\_\_; SL\_\_\_\_; PH \_\_\_\_; JD\_\_\_\_ **MOTION** \_\_\_\_\_

**3) PUMP TRACK SIGNAGE - FRONT LINE GRAPHIX QUOTE**

(1) 3X5 total cost \$520.00, (2) 24x18 pump track entrance with arrow & (2) bike path only, total \$136.00/ea= Total \$1,064.00

**MOTION** made by Supervisor \_\_\_\_, Second by Supervisor \_\_\_\_, to \_\_\_\_\_

**ROLL CALL:** RM\_\_\_\_; CB\_\_\_\_; SL\_\_\_\_; PH \_\_\_\_; JD\_\_\_\_ **MOTION** \_\_\_\_\_

**4) PARK RESTROOM STUDY- AUTHORIZATION OF WORK**

Authorization for services to include three proposed options for restroom building types, with cost estimates, sewer requirements, and construction costs. BIA cost \$3,000.00.

**MOTION** made by Supervisor \_\_\_\_, Second by Supervisor \_\_\_\_, to \_\_\_\_\_ the Authorization for Services for the Park Restroom Study, total cost \$3,000.00.

**ROLL CALL:** RM\_\_\_\_; CB\_\_\_\_; SL\_\_\_\_; PH \_\_\_\_; JD\_\_\_\_ **MOTION** \_\_\_\_\_

**5) BIKE PATH TO PUMP TRACK**

**MOTION** made by Supervisor \_\_\_\_, Second by Supervisor \_\_\_\_, to \_\_\_\_\_

**ROLL CALL:** RM\_\_\_\_; CB\_\_\_\_; SL\_\_\_\_; PH \_\_\_\_; JD\_\_\_\_ **MOTION** \_\_\_\_\_

**6) 2023 FALL FESTIVAL FUNDS**

Park Committee is requesting up-to \$5,000.00 budget to plan for the 2023 Fall Festival.

**MOTION** made by Supervisor \_\_\_\_, Second by Supervisor \_\_\_\_, to \_\_\_\_\_ the budget up-to \_\_\_\_\_ for the Park Fall Festival.

**ROLL CALL:** RM \_\_; CB \_\_; SL \_\_; PH \_\_; JD \_\_ **MOTION** \_\_\_\_\_

**7) CONCESSION STAND – INSTALL CABINETS**

The Park Committee would like to propose installing cabinets in the concession stand to organize dry goods and organize space and to add a broom with duspan for volentees to clean up.

**MOTION** made by Supervisor \_\_\_\_, Second by Supervisor \_\_\_\_, to \_\_\_\_\_

**ROLL CALL:** RM \_\_; CB \_\_; SL \_\_; PH \_\_; JD \_\_ **MOTION** \_\_\_\_\_

**8) PROPOSAL FOR PFT RECREATION MASTER SITE PLAN**

Barry Isett submitted a proposal to prepare a MSP. Lump sum fee of \$9,000.00.

**MOTION** made by Supervisor \_\_\_\_, Second by Supervisor \_\_\_\_, to \_\_\_\_\_ proposal submitted by Barry Isett to prepare a Master Site Plan, lump sum fee of \$9,000.00

**ROLL CALL:** RM \_\_; CB \_\_; SL \_\_; PH \_\_; JD \_\_ **MOTION** \_\_\_\_\_

**9) LOCKSMITH- CONCESSION STAND**

(1) Commercial lock & rekeying (3).

**MOTION** made by Supervisor \_\_\_\_, Second by Supervisor \_\_\_\_, to \_\_\_\_\_ up-to \_\_\_\_\_ for Concession Stand Lock and Rekeying.

**ROLL CALL:** RM \_\_; CB \_\_; SL \_\_; PH \_\_; JD \_\_ **MOTION** \_\_\_\_\_

**H. REPORTS:**

**ROGER MECKES, ROADMASTER**

**ROADMASTER REPORT FOR JANUARY 2023**

**TRANSFER STATION -**

**1) BULK AMOUNT for JANUARY 2023---\$575.00 Year to Date Total: \$575.00**

2021-2022 Residential Permit	(8)	1,071.43
2023 Commercial Permit	(3)	876.92
2023 Pro-rated Permit	(3)	434.88
2023 Residential Permit	(976)	145,678.54
<b>TOTAL DEPOSITS</b>		<b><u>\$148,636.77</u></b>

**2) ADMINISTRATIVE REPORTS –**

**A) RIGHT-TO-KNOW REQUESTS FOR JANUARY 2023-  
Administrative & Financial Requests: (See Attached List)**

**Submitted: 41 Responded: 41 Total Hours: 25 hrs.**

**Zoning & Septic Requests: Submitted: 38 Responded: 38**

**I. ZONING DEPARTMENT – Phillip Prout submitted Zoning Report for JANUARY 2023.**

**BEACH MINOR SUBDIVISON/LOT LINE ELIMINATION PLAN (22A-51-D1855 & 22A-51-D1854) NEW LOT 1855A**

a) **MOTION** made by Supervisor \_\_\_\_\_, Second by Supervisor \_\_\_\_\_ to \_\_\_\_\_ SALDO waiver requests **333.31** (all trees of 8 inches or greater in size); **333.15** (contours)

**ROLL CALL:** RM\_\_\_\_; CB\_\_\_\_; SL\_\_\_\_; PH \_\_\_\_; JD\_\_\_\_ **MOTION**\_\_\_\_\_

b) **MOTION** made by Supervisor \_\_\_\_\_, Second by Supervisor \_\_\_\_\_ to conditionally\_\_\_\_\_ the final **plan** subject to addressing the remaining comments from engineer’s letter of January 3,2023; as recommended by the Planning Commission and the final payment of any outstanding fees.

**ROLL CALL:** RM\_\_\_\_; CB\_\_\_\_; SL\_\_\_\_; PH \_\_\_\_; JD\_\_\_\_ **MOTION**\_\_\_\_\_

**KNAPPENBERGER MINOR SUBDIVISON/LOT LINE ELIMINATION PLAN (3B-51-B46 & 3B-51-B47) NEW LOT 46A**

a) **MOTION** made by Supervisor \_\_\_\_\_, Second by Supervisor \_\_\_\_\_ to \_\_\_\_\_ SALDO waiver requests **333.31** (all trees of 8 inches or greater in size).

**ROLL CALL:** RM\_\_\_\_; CB\_\_\_\_; SL\_\_\_\_; PH \_\_\_\_; JD\_\_\_\_ **MOTION**\_\_\_\_\_

b) **MOTION** made by Supervisor \_\_\_\_\_, Second by Supervisor \_\_\_\_\_ to conditionally\_\_\_\_\_ the final **plan** subject to addressing the remaining comments from engineer’s letter of January 11, 2023; as recommended by the Planning Commission and the final payment of any outstanding fees.

**ROLL CALL:** RM\_\_\_\_; CB\_\_\_\_; SL\_\_\_\_; PH \_\_\_\_; JD\_\_\_\_ **MOTION**\_\_\_\_\_



**LEVAN MINOR SUBDIVISON/LOT LINE ELIMINATION PLAN (66B-51-A249, 66B51-A250 & 66B-51-A251) NEW LOT 251B**

a) **MOTION** made by Supervisor \_\_\_\_\_, Second by Supervisor \_\_\_\_\_ to \_\_\_\_\_ SALDO waiver requests **333.31** (all trees of 8 inches or greater in size); **331** (scale)

**ROLL CALL:** RM\_\_\_\_; CB\_\_\_\_; SL\_\_\_\_; PH \_\_\_\_; JD\_\_\_\_ **MOTION**\_\_\_\_\_

b) **MOTION** made by Supervisor \_\_\_\_\_, Second by Supervisor \_\_\_\_\_ to conditionally\_\_\_\_\_ the final **plan** subject to addressing the remaining comments from engineer's letter of January 11, 2023; as recommended by the Planning Commission and the final payment of any outstanding fees.

**ROLL CALL:** RM\_\_\_\_; CB\_\_\_\_; SL\_\_\_\_; PH \_\_\_\_; JD\_\_\_\_ **MOTION**\_\_\_\_\_

**TROVATO MINOR SUBDIVISON/LOT LINE ELIMINATION PLAN (12A-51-AP32, 12A-51-AP34 & 12A-51-AP36) NEW LOT 36A**

a) **MOTION** made by Supervisor \_\_\_\_\_, Second by Supervisor \_\_\_\_\_ to \_\_\_\_\_ SALDO waiver requests **333.31** (all trees of 8 inches or greater in size).

**ROLL CALL:** RM\_\_\_\_; CB\_\_\_\_; SL\_\_\_\_; PH \_\_\_\_; JD\_\_\_\_ **MOTION**\_\_\_\_\_

b) **MOTION** made by Supervisor \_\_\_\_\_, Second by Supervisor \_\_\_\_\_ to conditionally\_\_\_\_\_ the final **plan** subject to addressing the remaining comments from engineer's letter of January 12, 2023; as recommended by the Planning Commission and the final payment of any outstanding fees.

**ROLL CALL:** RM\_\_\_\_; CB\_\_\_\_; SL\_\_\_\_; PH \_\_\_\_; JD\_\_\_\_ **MOTION**\_\_\_\_\_

**J. PUBLIC COMMENTS: NON AGENDA ITEMS (3 Minute Limit)**

**BEING NO FURTHER BUSINESS, MEETING WAS ADJOURNED AT \_\_\_\_\_ P.M.**

**MOTION** to adjourn meeting by Supervisor \_\_\_\_\_, Second by Supervisor \_\_\_\_\_

**ROLL CALL:** RM\_\_\_\_; CB\_\_\_\_; SL\_\_\_\_; PH \_\_\_\_; JD\_\_\_\_ **MOTION**\_\_\_\_\_

**REMINDERS:**

- 1) *The Next Regular Board of Supervisors Meeting will be held Monday, March 6<sup>th</sup>, at 7:00 p.m.*
- 2) *The Park and Recreation will hold their monthly meeting on Wednesday, February 15<sup>th</sup>, at 6:30 p.m. at the Municipal Building.*
- 3) *The Planning Commission will hold their monthly meeting on Monday, February 27<sup>th</sup>, at 6:00 p.m. (If needed).*
- 4) *The Township Office will be closed on Monday, February 20<sup>th</sup> in observance of President's Day Holiday. The Transfer Station will be open regular hours.*

\_\_\_\_\_  
DANA VITALE  
TOWNSHIP SECRETARY

\_\_\_\_\_  
ROGER MECKES  
CHAIRMAN, BOARD OF SUPERVISORS