

**PENN FOREST TOWNSHIP
BOARD OF SUPERVISORS
2010 STATE ROUTE 903
JIM THORPE, PA 18229**

**SPECIAL MEETING
MINUTES**

DECEMBER 12, 2024

The Special Meeting of the Penn Forest Township Board of Supervisors is being held at Penn Forest Township Municipal Building, 2010 State Route 903, Jim Thorpe, PA.

PLEDGE OF ALLEGIANCE:

Chairman Roger Meckes asked that all in attendance stand and recite the "Pledge of Allegiance."

CALL TO ORDER:

Supervisor Roger Meckes called the meeting to order at 5:20 pm, Roll Call by Township Secretary

Members: Roger Meckes, Chairman
Christian Bartulovich, Vice-Chairman
Scott Lignore, Supervisor
Patrick Holland, Supervisor(absent)
James Denier, Supervisor

Solicitor: Thomas S. Nanovic---Solicitor
Office Staff: Dana Vitale---Twp. Secretary

A) TRANSFER STATION RAMP PROJECT

MOTION made by Supervisor Meckes, Second by Supervisor Bartulovich to retain counsel to investigate and pursue claims regarding the Transfer Station.

ROLL CALL: RM-yes; CB-yes; SL-yes; PH-absent; JD- **MOTION PASSED**

B) MEMORANDUM OF UNDERSTANDING BETWEEN PENN FOREST TOWNSHIP AND TEAMSTER LOCAL 773- SHANNON MECKES WILL BE PAID FOR (10) LOST VACATION DAYS AT HER REGULAR RATE.

MOTION made by Supervisor Meckes, Second by Supervisor Denier to APPROVE the MOU between PFT & Teamster Local 773 to pay Shannon Meckes for (10) lost vacation days at her regular rate.

ROLL CALL: RM-yes; CB-yes; SL-yes; PH-absent; JD- **MOTION PASSED**

C) DISCUSSION: PART-TIME ADMINISTRATIVE ASSISTANT POSITION

D) PUBLIC COMMENTS

None

BEING NO FURTHER BUSINESS, MEETING WAS ADJOURNED AT 6:03 P.M.

MOTION made by Supervisor Bartulovich, Second by Supervisor Meckes to adjourn the meeting.

ROLL CALL: RM-yes; CB-yes; SL-yes; PH-absent; JD- **MOTION PASSED**

DANA VITALE
SECRETARY
PENN FOREST TOWNSHIP

ROGER MECKES
CHAIRMAN, BOARD OF SUPERVISORS
PENN FOREST TOWNSHIP