

Penn Forest Township
2010 State Route 903
Planning Commission Agenda
December 22, 2025

PLACE OF MEETING

Penn Forest Township
2010 State Route 903
Jim Thorpe, Pa 18229

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ATTENDANCE:

| | |
|--|--------------------|
| William Miller, Chairman | Chris Rau, Member |
| Stacy Venetos, Member | Jim Denier, Member |
| Aimee Paparozzi, Secretary | |
| Rock Stahovic, Rep. of BIA, Twsp. Engineer | |

ACCEPTANCE OF MINUTES

WM_____ CR_____ SV_____ JD_____

OLD BUSINESS

- **Proposed Reverse Subdivision and Land Development for Parcels 51-51-A8.03 & 51-51-A8.04- P-24-9- Mazzella-** Received an NPDES public notice, 2 NPDES packets, and a DEP letter. Has an extension until May 30th 2026.

WAIVER-From section 210-14.E11: Waive submission of Traffic Impact Study.

WM____ CR____ SV____ JD____

WAIVER-From sections 210-7, 210-8, 210-9, 210-10: Waive separate submissions of Preliminary and Final Plan and accept submission as Preliminary/Final Plan.

WM____ CR____ SV____ JD____

WAIVER-From section 210-19.G(3)(a): To not install curbing on the access drives to lots.

WM____ CR____ SV____ JD____

WAIVER-To not provide three feet of separation from the BMP invert to the seasonal high water table.

WM____ CR____ SV____ JD____

CONDITIONAL APPROVAL

WM____ CR____ SV____ JD____

Proposed Land Development for Parcel 51-51-A3.12- P-25-8-GULLONE-
Received proposed plans, owner authorization, deed, PennDOT application, letter of intent, environmental resources site design, letter, CCPC review, waiver requests, and review from Rock. Has an extension until April 8, 2026.

WAIVER- From sections 210-8 and 210-10 to accept and review the subdivision plan entitled Gullone Plaza as a preliminary/final plan as outlined in the Penn Forest SALDO.

WM_____ CR_____ SV_____ JD_____

WAIVER- From section 210-14.F(11) requiring a traffic impact study. PennDOT does not require a traffic impact study, and therefore, we request that the township also not require a study.

WM_____ CR_____ SV_____ JD_____

CONDITIONAL APPROVAL

WM_____ CR_____ SV_____ JD_____

Proposed Reverse Subdivision and Land Development for Parcels 12A-51-AP300, 12A-51-AP321, & 12A-51-AP323-P-25-16-KOCHER-Received proposed plans, deeds, a waiver, and an authorization letter. Asking for an extension until March 2, 2026.

EXTENSION

WM_____ CR_____ SV_____ JD_____

WAIVER From section 210-16.C(29) – Requiring proposed locations of wells, subsurface disposal fields and alternate fields, and percolation test holes to be provided on the plan. Waiver requested, no new construction is be proposed at the time of this lot joinder.

WM____ CR____ SV____ JD____

WAIVER-Request for planning waiver and non-building declaration. This states they will use it for recreational use only.

WM____ CR____ SV____ JD____

CONDITIONAL APPROVAL

WM____ CR____ SV____ JD____

Proposed Plans for Land Development-P-25-19-CHRISTING REAL ESTATE-67A-51-F1, 67A-51-F2, & 67A-51-F3-Received proposed plans, owner authorization, deeds, data reports, waiver requests, plan checklist, and the map book page. Christine Real Estate is asking for an extension until March 22, 2026.

EXTENSION

WM____ CR____ SV____ JD____

WAIVER from Section 210-7 and 250 requires separate plan be submitted for preliminary and final approval. We are requesting this waiver due to the simplicity of this application with no significant changes anticipated.

WM_____ CR_____ SV_____ JD_____

WAIVER from Section 210-23.D(3)(b)[2] requires the side slopes of the stormwater basin to be 4:1. We would like to propose 3:1 side slopes which can be mowed and attractively maintained in the same manner as an elevated sand mound.

WM_____ CR_____ SV_____ JD_____

CONDITIONAL APPROVAL

WM_____ CR_____ SV_____ JD_____

Proposed Plans for Land Development-P-25-20-POCONO CAMP AND GLAMP- 51-51-A2- Received proposed plans, deed of property/properties, preliminary plan checklist, final plan checklist, agent authorization form, relief request letter, waiver request letter, Carbon County Planning Commission submitted application.

WAIVER Subsection 210-7. and 210-9. Preliminary/Final Plans

Given the minor nature of the project, we are requesting a waiver to make a Preliminary/
Final Plan submission.

WAIVER Subsection 210-14.A. and B. Plan Scale and Size

Given the size of the site and adjoining properties we have used a 30 X 42 sheet for the plan set as well as a scale of 200 on Sheet 2 to be able to show enough detail.

WAIVER Subsection 210-14.D.(13) Existing Streets

There are no existing streets within the campground, only driveways.

WAIVER Subsection 210-14.D.(15) Easements/Rights-of-Way

There are no easements nor rights-of-way within the campground.

WAIVER Subsection 210-14.F.(4) and (6) Phasing/Proposed Subdivision

The proposal is a stand-alone phase and future subdivisions/phases are unknown at this time.

WAIVER Subsection 210-14.(10) Wetlands

There are no wetlands within the footprint of the existing campground.

WAIVER Subsection 210-19.G.(3), (4), (5) and (6) Access Roads/Driveways

The existing access roads/driveways within the campground have existed for many years and are not proposed to be modified.

WAIVER Subsection 210-26.D. Lighting Standards

Since this is a campground, standard lighting requirements do not apply. However, existing lighting will be supplemented, where required, to adequately illuminate common and critical areas.

WAIVER Subsection 210-15.D.(7), (8) and (9) and 210-27., 28., 29. And 30. Improvements Requirements RELIEF REQUESTS

Since all improvements will remain private and not be dedicated, the applicant requests a waiver of these provisions.

Subsections that do not apply to our proposed project (relief requests):

Subsection 210-14.F.(2)(e) Environmental Resources Site Design

Assessment Since this is an existing campground within which existing footprint improvements are proposed, a site assessment serves no purpose.

WM_____ CR_____ SV_____ JD_____

Subsection 210-14.F.(3) Landscape Plan Since the property is completely wooded except for the existing campground footprint, a landscape plan is not required.

WM_____ CR_____ SV_____ JD_____

Subsection 210-14.F.(11) Traffic Impact Study The campground has been existing for many years without any known traffic problems.

WM_____ CR_____ SV_____ JD_____

Subsection 210-15.C.(3) and (4) Lot Lines/Setbacks There are no proposed lots with the corresponding setbacks.

WM_____ CR_____ SV_____ JD_____

Subsection 210-15.D.(5), (11) and (13) Improvements/Land Dedication & Outside Agency Approvals There are no public improvements to be dedicated, no areas to be dedicated, no agencies providing water or sewer service to the project and no connection to a PennDOT road.

WM_____ CR_____ SV_____ JD_____

Subsection 210-19. Block/Lot Design Standards There are no blocks nor lots proposed for the project.

WM_____ CR_____ SV_____ JD_____

Subsection 210-20. Street Design Standards There are no proposed streets for the project.

WM_____ CR_____ SV_____ JD_____

Subsection 210-24. Underground Utilities There are no proposed public underground utilities.

WM_____ CR_____ SV_____ JD_____

Subsection 210-26.B. and E. Natural Feature Preservation/Open Space and Recreation Since all proposed work is within the footprint of the existing campground, natural features are not impacted except where absolutely necessary and there is no open space nor recreation land proposed.

WM_____ CR_____ SV_____ JD_____

CONDITIONAL APPROVAL

WM_____ CR_____ SV_____ JD_____

NEW BUSINESS

Proposed Plans for Reverse Subdivision-P-25-22-GORMAN 22A-51-EV550, 22A-51-EV551- Received proposed plans, deed of property/properties, required supplementary data, reports and studies, final plan phase 5, map book 1 page 413, tax lien certification request, tax lien certification request 2, Gorman legal description of proposed lot, existing lot 550 closure report, existing lot 551 closure report, proposed lot 550A closure report, and Gorman waiver request. The original waiver requested has been rescinded and no waivers will be subject to this subdivision.

WM_____ CR_____ SV_____ JD_____

CONDITIONAL APPROVAL

WM_____ CR_____ SV_____ JD_____

MEETING ADJOURNED

WM_____ DH_____ CR_____ SV_____ JD_____